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## The Grid

A working draft of Council Meeting Agendas

**August 2, 2022** Councilmembers Absent:

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-meeting: One Cent					
Pre-meeting: Public Information Officer					
Approval of 7/19 Executive Session Minutes					C
Approval of 7/19 Minutes					C
EPH Budget Amendment #1					C
Pub Hearing: Transfer of Retail License No. 13 to 307 Enterprises		N			
Pub Hearing: Retail Liquor License No. 5 for 307 Horse Racing		N			
Pub Hearing: An Ordinance Amending Sections 17.12.070 and 17.105.010 of the Casper Municipal Code		N			
2nd Reading: Amending Ordinance No. 35-12 an Ordinance Granting a Franchise to WERCS Communications, Inc., D.B.A. Mountain West Telephone, for the Construction and Operation of a Telecommunications Service System			N		
2nd Reading: Ordinance Correcting a Scrivener's Error in the Legal Description of Trails West Estates No. 6 Subdivision			N		
Third Reading: Eagle Valley Addition No. 2			N		
Adopting Priorities for Use of the 1%#17 Sales Tax and Committing Sales Tax Funds to Said Properties				N	
A Resolution Approving the Vacation and Replat of Lot 1D, Centennial Hills Village Business Park No. 3, to Create Centennial Hills Village Business Park No. 4, and the Associated Subdivision Agreement.				C	
Authorizing the Release of Local Assessment District Lien Regarding 1343 Brigham Young Street, Casper, Wyoming.				C	
Accepting a Grant from the Wyoming Governor's Big Game License Coalition, in the amount of \$10,000, for Riparian Vegetation and Soil Survey in the River Restoration Project Area.				C	
Authorizing a Professional Services Contract Between the City of Casper and Dynamic Controls Inc. for Door Security Hardware and Installation at Ford Wyoming Center.				C	
Establishing a 50% Cost Recovery Goal for Highland Cemetery and Approve Rate Changes that Aim to Achieve this Cost Recovery Goal.				C	
Authorizing Change Order No. 1 with Sheet Metal Specialties, for a price increase \$179,913 and a contract time extension of 120 days, as part of the Wastewater Treatment Facility Boiler Replacement, Project No. 17-2068				C	
Authorizing a Second Amended Promissary Note and Re-Amortization Schedule to the State Loan and Investment Board for Clean Water State Revolving Fund Loan Number 127 for the Wastewater Treatment Plant Upgrades Phase I Project.				C	
Authorizing Change Order No. 3 with Pope Construction, Inc. for the Fire Station No. 1 Flooring, Project No. 21-028				C	
Authorizing an Agreement with Western Heritage Consulting and Engineering, in the amount of \$53,990, for the Ford Wyoming Center South Walkway Replacement Project No. 22-025.				C	

## The Grid

A working draft of Council Meeting Agendas

### August 2, 2022 (continued) Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Authorizing a Contract for Professional Services with RDO Integrated Controls, in the amount of \$68,729, for the Solid Waste Base Station Project No. 22-033				C	
Authorizing a Procurement of Goods Agreement with the United States Welding Inc., dba Rocky Mountain Air Solutions, Inc., for the Purchase of Liquid Oxygen for Use at the Water Treatment Plant (WTP).				C	
Authorizing the Submission of an ARPA Fund Grant Application in the Amount of \$1,200,000 to the OSLI for the WWTP Secondary Concrete Rehabilitation Project.				C	
Authorizing the Submission of an ARPA Fund Grant Application in the Amount of \$3,000,000 to the OSLI for the WWTP Secondary Rehabilitation Project.				C	
Authorizing the Submission of an ARPA Fund Grant Application in the Amount of \$3,000,000 to the OSLI for the WWTP MCC Replacement Project.				C	
Authorizing the Submission of an ARPA Fund Grant Application in the Amount of \$2,000,000 to the OSLI for the Poplar Street Water Main Replacement Project.				C	
Authorizing the Submission of an ARPA Fund Grant Application in the Amount of \$1,200,000 to the OSLI for the Poplar Street CY to Collins Utility Replacement Project.				C	
Authorizing the Submission of an ARPA Fund Grant Application in the Amount of \$4,000,000 to the OSLI for the 1st and Poplar Street Utility Relocation Project.				C	
A Resolution Authorizing a Contract Between the City of Casper and Lexipol, LLC for the City of Casper Use of the Cordico Fire Fighter Wellness App Platform.				C	
Authorize the appointment of Mr. Greg Dixon and the reappointment of Mr. Shawn Houck to the Downtown Development Authority (DDA) Board of Directors.					C

### August 9, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Bird Scooters Update	Information Only	4:35	20 min
FY23 Budget Amendment #1	Move Forward for Approval	4:55	20 min
Emergency Response Vehicle	Direction Requested	5:15	20 min
Hogadon Subsidy	Direction Requested	5:35	30 min
Outdoor Recreation Grants	Direction Requested	6:05	20 min
Cordico Wellness App	Information Only	6:25	10 min
Agenda Review		6:35	20 min
Legislative Review		6:55	20 min
Council Around the Table		7:15	20 min
Approximate Ending Time:			7:35

## The Grid

A working draft of Council Meeting Agendas

### August 16, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 8/2 Minutes					C
Approval of 7/26 Special Meeting Minutes					C
Approval of 7/26 Executive Session Minutes					C
Public Hearing: Budget Amendment #1		N			
2nd Reading: An Ordinance Amending Sections 17.12.070 and 17.105.010 of the Casper Municipal Code			N		
3rd Reading: Amending Ordinance No. 35-12 an Ordinance Granting a Franchise to WERCS Communications, Inc., D.B.A. Mountain West Telephone, for the Construction and Operation of a Telecommunications Service System			N		
3rd Reading: Ordinance Correcting a Scrivener's Error in the Legal Description of Trails West Estates No. 6 Subdivision			N		
Approving a Professional Services Contract with Bar-D Signs to Replace the Electronic Digital Monument Sign for the Casper Recreation Complex.				C	
Authorizing the Fiscal Year 2023 Contract with the State of Wyoming Office of the Attorney General, Division of Victim Services.				C	
A resolution authorizing a Professional Services Contract for transit services with Natrona County for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Evansville, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Bar Nunn, a Wyoming municipality, for Fiscal Year 2023.				C	

### August 23, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Indoor Sports Complex	Direction Requested	4:35	30 min
City Facility Fiber	Direction Requested	5:25	30 min
Shipping Container Ordinance	Direction Requested	6:05	20 min
Demolition Safety Barriers	Direction Requested	6:25	20 min
Metro Funding Priorities	Direction Requested	6:45	30 min
Agenda Review		7:15	20 min
Legislative Review		7:35	20 min
Council Around the Table		7:55	20 min
Approximate Ending Time:			8:15

## The Grid

A working draft of Council Meeting Agendas

### September 6, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting Windhenge Follow-up					
Approval of 8/16 Minutes					C
Bright Spot: Hunger Action Month					
3rd Reading: An Ordinance Amending Sections 17.12.070 and 17.105.010 of the Casper Municipal Code			N		

### September 13, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Ice Arena Subsidy	Direction Requested	4:35	30 min
		5:05	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

### September 20, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 9/6 Minutes					C
Lease for Indoor Sports Complex				C	

### September 27, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Fort Caspar Museum Subsidy	Direction Requested	4:35	30 min
SRO Program & Contract	Direction Requested	5:05	30 min
Agenda Review		5:35	20 min
Legislative Review		5:55	20 min
Council Around the Table		6:15	20 min
Approximate Ending Time:			6:35

## The Grid

A working draft of Council Meeting Agendas

### October 4, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 9/20 Minutes					C

### October 11, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Aquatics Subsidy	Direction Requested	4:35	30 min
Contractor License Category Updates		5:05	30 min
Agenda Review		5:35	20 min
Legislative Review		5:55	20 min
Council Around the Table		6:15	20 min
Approximate Ending Time:			6:35

### October 18, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 10/4 Minutes					C

### October 25, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Golf Subsidy	Direction Requested	4:35	30 min
		5:05	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

## The Grid

A working draft of Council Meeting Agendas

### November 1, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 10/18 Minutes					

### November 8, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Recreation/Sports Subsidy	Direction Requested	4:35	30 min
		5:05	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

### November 15, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 11/1 Minutes					C

### November 22, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
		4:35	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

### December 6, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 11/15 Minutes					C

## The Grid

A working draft of Council Meeting Agendas

### December 13, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Ford Wyoming Center Subsidy (tentative)	Direction Requested	4:35	30 min
		5:05	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

### December 20, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 12/6 Minutes					C

### December 27, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
		4:35	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			



## Future Agenda Items

### Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Safe Place Program Implementation & Resolution			
Non-discrimination Ordinance			
Code Enforcement - Municipal Code?			
Lifejacket Update			Summer
Drug Court Update			After August 23
One-Way to Two-Way Conversion Follow-up			End of Summer
Class and Compensation Study Follow-up			
Parking Garage Lease			Summer 2024
Public Information Officer			
Meeting Room History			
Detox Funding Discussion			
LGBTQ Advisory Committee Update			
Ice Expansion Follow-up			

### Staff Items:

Unsafe Structure Ordinance Follow-up			
City Inspectors Authority/Oversight of Licensed Contractors			
Recreation Refunds			
Sign Code Revision			
Council Goals Status Update			
Sponsorships and Naming Rights			
Police Alarms			
Speed Limit Ordinance Review			
Part 2 Ford Wyoming Center			
Fire Station 1 Design			
One Cent Community Projects			

### Potential Topics-- Council Thumbs to be Added:

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### Future Regular Council Meeting Items:

Authorizing the Appointment of One New Member, Kate Maxwell, to Fill an Open Position and the Reappointment of an Existing Member, Errol Miller, to the Central Wyoming Senior Services Board.			
Resolution on Service Fees Police Response to Alarms			
Changes to the City of Casper Municipal Ordinances, Chapter 8.08, Private Intrusion Alarms.			

### Retreat Items:

Economic Development and City Building Strategy
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 <i>5:00 p.m.</i> - CNFR (Freel, Cathey)	2 <i>6:00p</i> -Council Meeting	3 <i>1:00 p</i> -Civil Service Commission (None)	4 <i>7:00p</i> -Youth Empowerment (Pacheco)	5	6
7 <i>4:30 p.m.</i> - Casper Youth Council (Gamroth, Pacheco)	8 <i>8:30a</i> -Historic Preservation	9 <i>4:30p</i> -Council Work Session	10 <i>11:30a</i> -DDA (Gamroth) (Nov, Jan, Mar, May, Jul, Sep) <i>6:00p</i> -Amoco Re-use JPB (Sutherland)	11 <i>12:00p</i> -Advance Casper (Freel, Gamroth) <i>4:30p</i> -Leisure Services Board (Engebretsen) <i>5:30p</i> -Platte River Restoration Advisory Committee (Pacheco, Pollock alternate) <i>7:00p</i> -Youth Empowerment (Pacheco)	12 <i>11:30a</i> -Chamber Coordination/ Infoshare (None)	13
14	15	16 <i>11:30a</i> -Regional Water JPB (Cathey, Knell, Freel, Sutherland) <i>4:00p</i> -Chamber of Commerce (Cathey, Freel) <i>6:00p</i> - Council Meeting	17	18 <i>7:00a</i> -Mayor/ Commissioner <i>9:30</i> - EDJPB (Pacheco, Pollock) <i>11:00a</i> -Housing Authority (Gamroth) <i>4:00p</i> -Contractors' Licensing Board (Engebretsen) <i>5:30p</i> - City County Board of Health (Freel) <i>6:00p</i> - Planning & Zoning (Knell) <i>7:00p</i> -Youth Empowerment (Pacheco)	19 <i>3:30p</i> -LGBTQ Advisory Committee (Freel, Pacheco)	20
21	22 <i>12:30p</i> -Senior Services (Engebretsen) <i>4:00p</i> -OYD Advisory Committee (Pollock, Freel)	23 <i>11:30a</i> -Travel & Tourism (Freel, Johnson) <i>4:30p</i> -Council Work Session	24 <i>7:00a</i> -CPU Advisory Board (Cathey) <i>11:30p</i> -NIC (None) <i>5:15p</i> -CAP (None)	25 <i>8:00a-5:00p</i> -Platte River Restoration all day field trip with Game and Fish (Pacheco, Pollock) <i>11:30a</i> - Disability Council (Pacheco) <i>7:00p</i> -Youth Empowerment (Pacheco)	26	27
28	29	30 <i>5th Tuesday</i> - <i>No Council meeting scheduled</i>	31			

**From:** Jennifer Scott <jescott@casperwy.gov>

**Sent:** Thursday, July 21, 2022 8:37 AM

**To:** Fire Department <firedepartment@Casperwy.gov>

**Cc:** Dawn Dean <ddean@casperwy.gov>; Renee Jordan-Smith <rjordansmith@casperwy.gov>; Dennis Gazdiewich <dgazdiewich@msn.com>; Greg Groves <legatcn@gmail.com>; Tim Monroe <tmonroe2@tribcsp.com>

**Subject:** RE: Monthly Activity Report

Hello!

Here is a new link to the Monthly Activity Report. I just want to keep you on your toes. 😊 Actually, I corrected the sort order for a chart and added a query that would show the last refresh date of the report.

If you have bookmarked this report please replace the link.

[Monthly Activity Report](#)

Thanks,

*Jennifer Scott*

Casper Fire-EMS

GIS Tech/Admin Support

307-235-8222



Memo to: Liz Becher; Community Development Director

From: Dan Elston, City Building Official  
Craig Collins, AICP, City Planner

Subject: June Commercial Development Report

Date: 07/15/2022

Permitting Update:

For the month of June, 5 building permits for single family homes were issued for a value of \$1,490,000.00. This brings the total building permits for single family residences to 50 for the calendar year for a value of \$16,815,775.00. The Building Division issued 142 Building, 101 Electrical, 69 Mechanical and 150 Plumbing permits with a value of construction of \$7,048,307.46 with a permit revenue of \$79,904.55.

Calendar year:

Permit total = 1,919 permits issued for a value of \$54,236,146.31 with a revenue of \$621,931.91.

Fiscal Year:

Permit total = 3,929 permits issued for a value of \$1,348,854.18

**THIS COMPLETES FISCAL YEAR 2022**

Inspection Update:

The Building Division completed 186 building, 208 electrical, 288 plumbing/mechanical inspections, plus 8 plan reviews for the month of June.

**COMMUNITY DEVELOPMENT DEPARTMENT**

200 North David Street | Casper, WY 82601-1862 | Phone: (307) 235-8241 | [www.casperwy.gov](http://www.casperwy.gov)

### Commercial Construction Update:

Below is a breakdown of the 17 major commercial projects that are in progress:

- Visual Arts (Casper College) Final finish's in process, site work in process.
- Rescue Mission Discipleship housing (600 E. A St.) Women's housing is painted and final finishes in process. Waiting for wall A/C, heating units to arrive, otherwise complete. Men's housing, final finish's in process. Anticipate final inspection in July.
- Alder Park Apartments (Tranquility Way) Framing, interior rough in for M.E.P., exterior sheathing and roofing are currently in process
- LDS Temple Foundation (3011 Independence Dr.) Foundation grade beams complete. Site work in progress. The modules delivery has been delayed due to COVID and supply chain disruptions. They are scheduled for January 2023 delivery.
- LDS Ancillary Building (3001 Independence Dr.) Interior finish in process.
- State Office Maintenance Bld. (444 W. Collins) Exterior walls are currently in process.
- Liberty Square Apartment Complex (1100 S. Beverly) Bld. A, framing in process. Bld. B, foundations, underground plumbing in process.
- M Building Phase II (234 E. 1<sup>st</sup> St. former Wells Fargo) final finish's in process.
- Scooters Coffee (1514 CY Ave. next to Wendy's) Framing complete, interior rough ins are in process. Site work in process.
- Wal-Mart East Interior Remodel (4400 E. 2<sup>nd</sup> St.) All phases of construction in process.
- Manor Heights HVAC Upgrades (3201 E. 15<sup>th</sup> St.) In process.
- Casper College Gate Way Bld. HVAC Upgrades (Casper College Campus) In process.
- Casport Mint, Helical Piers only (170 Star Lane) Helical piers for phase II in process. Waiting for drawings for plan review.
- University Park mechanical upgrades (Huber Dr.) In process
- Manor Heights School mechanical upgrades (3201 E. 15<sup>th</sup> St.) in process
- Paradise Valley School mechanical upgrades (Magnolia Dr.) in process
- Boom Town Blast (Sunrise Mall) final finish's in process.

### Projects Completed:

- Wyoming Discount Liquors (4330 E 2<sup>nd</sup> St., Old Work Warehouse)
- Powder Horn Eye Care (4621 SW WY. Blvd.)
- PolyXtracts (1712 E. Yellowstone)
- Stahoo's Brewery (1015 E. C St.)
- Frontier Brewing Company (150 W. 2<sup>nd</sup> St.)

### Approved projects not started:

- Discount Tire (4990 E. 2<sup>nd</sup> St.)

- Blackmore Market Place Shops (5081 E. 2<sup>nd</sup> St.)
- Buckle Store (555 Newport Dr.) Old Pier One Imports

New Projects Submitted for Approval:

- Core/Shell Building (Next to Marshals, Newport Rd.)
- La Cocina Restaurant (4110 Centennial Hills)
- Wyoming Food for Thought (Old North Casper School)

Anticipated Projects:

- Power2Play (near Events Center) 65,000 sq. ft. indoor sports facility
- Harbor Freight expansion (Sunrise Mall)



June 16, 2022

Subject: **Dinosolar Solar Energy Project**  
**Wyoming Industrial Siting Permit Application**

To Whom It May Concern:

Dinosolar, LLC (Dinosolar), a wholly owned indirect subsidiary of Enyo Renewable Energy (Enyo), is applying for a Wyoming Industrial Siting Permit in Natrona County, Wyoming to build and operate a commercial Solar Energy and Battery Storage System. The Natrona County Board of County Commissioners approved a County Conditional Use Permit (CUP) for the initial solar energy facility on June 8, 2020. A subsequent CUP application was submitted in May 2022 for the additional Battery Energy Storage System (BESS).

The Dinosolar Solar Energy Project (Project) is currently planned to be 440 megawatts (MW) in size, on approximately 2,900 acres located approximately 0.5 miles west of Barr Nunn and 1.5 miles north of Mills. The project will include an approximate 0.45-mile gen-tie from the northern Project substation to the Barr Nunn Substation and an approximate 1.7-mile gen-tie from the southern array to the Project substation to the Casper Substation. The Project is proposed to be located exclusively on private land in Natrona County. A Project fact sheet and Project location map are enclosed. Final Project design is still underway, and locations of proposed facilities are likely to change.

The main access route for Project construction, operation, and maintenance vehicles will be Interstate Highway 25 (I-25) to the Hwy 20/26 Bypass and north on the Old Salt Creek Highway (Hwy 254). Transportation options and traffic analysis were discussed in detail in the CUP applications and will be included in the industrial siting application.

A meeting was held with the Wyoming Department of Environmental Quality (DEQ) Industrial Siting Division (ISD) on April 11, 2022. The ISD staff determined that the Project was within the jurisdiction of the Industrial Siting Council since the Project is a commercial solar energy facility greater than 30 megawatts (MW) and/or would result in a surface disturbance greater than 100 acres (W.S. § 35-12-102). They also determined the study area for the permit application to be Natrona County including the municipalities of Bar Nunn, Mills, Casper, and Evansville.

Permitting is currently underway for the Project. The submittal of an Industrial Siting Application to Wyoming DEQ is planned for September 2022 with a public hearing tentatively planned in December 2022. The project will be constructed in two phases. Initial construction is planned to begin in April 2024. Phase I will include 240 MW of solar generation capacity and 240 MW of battery storage with a planned Commercial Operation Date (COD) of August 2025. Phase II will include 200 MW of solar generation capacity and 200 MW of battery storage with a planned Commercial Operation Date (COD) of October 2026.

Dinosolar is in the process of conducting meetings and presentations with potentially affected municipalities, counties, state agencies, and other stakeholders. The meetings will be an opportunity to discuss potential environmental, social, and economic issues and identify mitigation recommendations and solutions to incorporate into the planning and design of the Project. The full anticipated economic



benefits and anticipated impacts from the Project are still being determined and analyzed but will be fully vetted through the permitting process.

### **Invitation to Participate**

Dinosolar invites you to express your agency's comments and provide feedback so that issues may be considered and addressed directly with your agency, as well as incorporated into the Industrial Siting Permit Application and construction planning process.

You may provide input by sending an email to [info@enyo-energy.com](mailto:info@enyo-energy.com), or by mailing your comments to us at:

Christine Mikell  
Enyo Renewable Energy  
PO Box 71810  
Cottonwood Heights, UT 84171

Please be sure to include your name and contact info with your comments so that we may follow-up with you effectively. Likewise, if you prefer to discuss the Project further, Dinosolar, LLC is available to meet in person or via phone upon your request.

A local informational meeting with members of the Project team is scheduled in Casper as shown below:

<p><b>Wednesday July 6, 2022</b> 5:00 p.m. – 8:00 p.m. Agricultural Resource and Learning Center 2011 Fairgrounds Road Casper, WY 82601</p>
---

We look forward to working with you on the Project and welcome your input.

Sincerely,

A handwritten signature in black ink that reads "Christine Mikell".

Christine Mikell  
Principal  
Enyo Renewable Energy

Enclosures:    1) Project Fact Sheet  
                      2) Project Location Map



# DINOSOLAR ENERGY PROJECT

**NATRONA COUNTY, WY**

## Overview

- Adjacent to the town of Bar Nunn in Natrona County, Wyoming
- Expected maximum capacity of 440 MW of solar energy with 440MW of Battery Energy Storage System (BESS)
- Natrona County Solar Energy Conditional Use Permit was received August 2020
- Wyoming Industrial Siting Permit Application is being submitted at the beginning of September with a hearing date early December 2022
- Phase I to include 240MW solar and 240MW BESS planned COD end of 2024. Phase II to include 200 MW solar 200 MW BESS with a planned COD end of 2026

## Project Benefits

- Provides hundreds of construction jobs and several long-term employment opportunities
- Adds property taxes benefiting schools and local services and requires no additional county or municipal services
- Supports economy through purchases of regional goods and services
- Provides landowner payments
- Creates no air or water pollution
- Allows 100% of the land to remain under current ownership for the next generation to steward
- Generates *Made in Wyoming* electricity

## About Enyo

ENYO is an independent solar and wind company that specializes in developing utility-scale renewable energy projects in the Intermountain West including Wyoming, Utah and Colorado.

1092 MW either operating, under construction or negotiating Power Purchase Agreement.

In partnership with Eolian which has invested more than \$2B in development of electricity generation in the U.S., retaining an interest in 18,000 MW of operating energy projects.

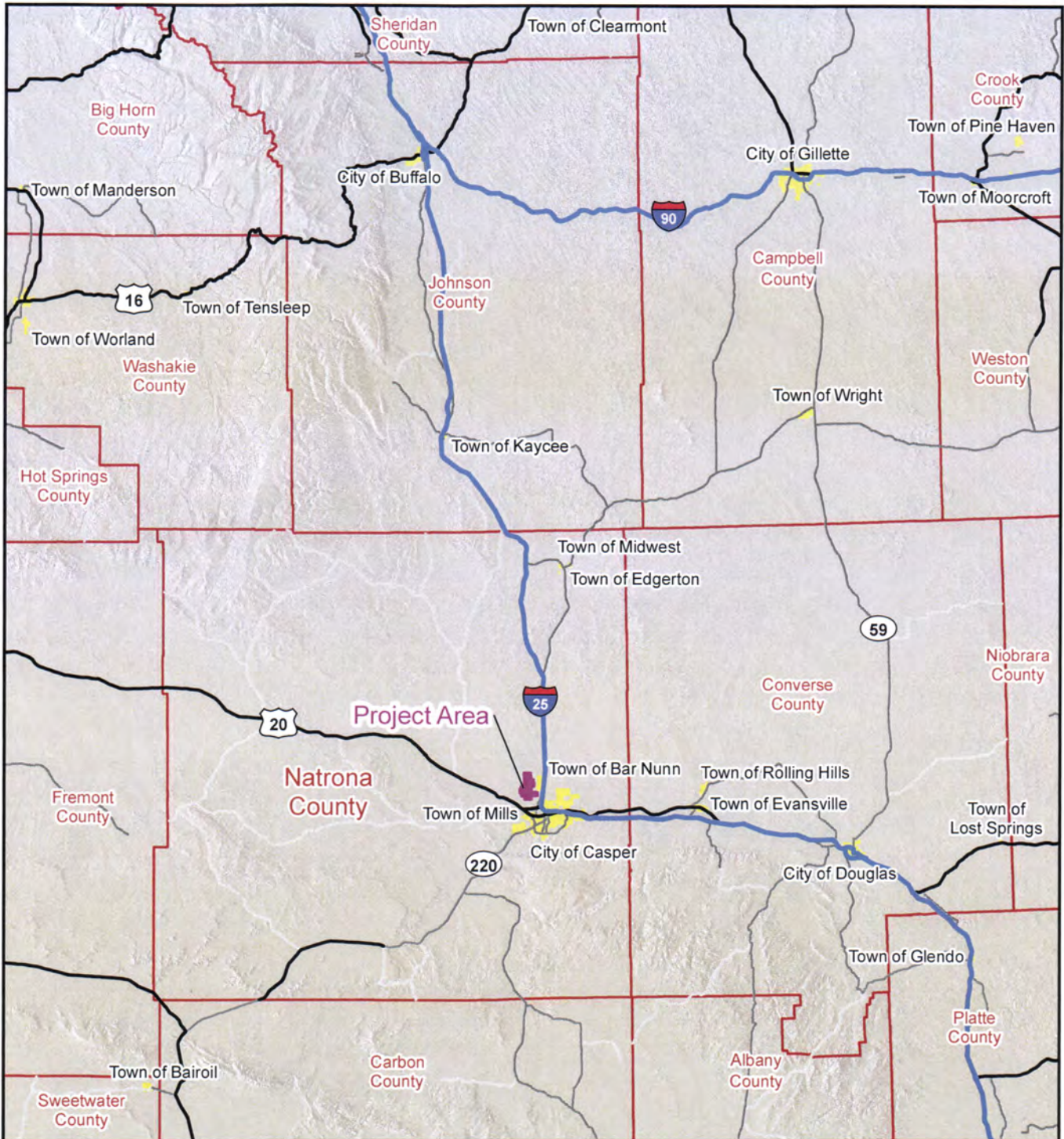
**259 to 380 Construction Jobs**

**6 Full-Time Jobs**

**\$1.1 Billion Capital Investment**

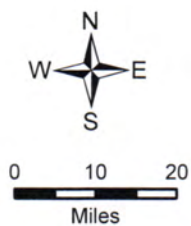
**\$148.8 Million Property tax generated over the 35-year life of the project**

**\$8.8 Million Sales & Use Tax generated from taxable purchases**



### Project Location Map

Dinosolar Project  
 Natrona County, Wyoming



- Project Area
- Cities and Towns
- Interstate Highway
- US Highway
- State/County Highway
- Other Major Road
- County Boundary





**AMOCO REUSE AGREEMENT  
JOINT POWERS BOARD**

2435 King Blvd, Suite 249  
Casper, WY 82604  
(307) 472-5591



[renee@arajpb-casper.org](mailto:renee@arajpb-casper.org)

AMOCO REUSE AGREEMENT JOINT POWERS BOARD  
MEETING MINUTES

6:00 p.m. Wednesday, June 8, 2022

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

Present: Rob Hurless, Terry Lane, Larry Madsen, Jeff Goetz, Amy Freye, Jai-Ayla Sutherland, (Peter Nicolaysen, John Lee, and Jim DeGolia attended Via Zoom)

Absences: None

Others Present: General Manager of Three Crowns Matt Reams and Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman Hurless. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

**1. Minutes from May 11, 2022 Regular Meeting**

Mr. Hurless inquired if everyone had an opportunity to review the May Minutes. A motion was made by Mr. Madsen and seconded by Ms. Sutherland to approve the Minutes of the May 11, 2022 meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

**2. Approval of June 8, 2022 Treasurer's Report**

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of June 8, 2022 were presented by Mr. Madsen.

A motion was made by Mr. DeGolia and seconded by Mr. Lee to approve the Treasurer's Report of June 8, 2022, containing the financial report of the investment funds, checking account and interest accrued and the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report.

The May 2022 monthly financial statement draft by Lenhart Mason was presented by Mr. Madsen and he inquired if anyone had questions. There were none.

Mr. Madsen shared the Audit Engagement Letter submitted by Skogen, Cometto, and Associates and asked for approval to sign the letter. A motion was made by Mr. DeGolia to approve and accept the Audit Engagement Letter and seconded by Mr. Lee. There being no further discussion, the Board proceeded to vote. The motion was carried with all members in attendance voting to accept the engagement letter.

**3. Committee Reports**

• **Three Crowns**

Mr. Reams discussed the bad weather conditions in May which affected the Three Crowns Financials. Rounds to-date are down by 322 rounds. Mr. Reams reported that that difference will be made up during the month of June. Mr. DeGolia asked that Mr. Reams report on the visit by Landscape Golf

Management (LGM) who came to Casper two weeks ago. Mr. Reams shared that all of LGM comments were positive interactions. He also shared that they assisted in computer training with Food & Beverage Department. Mr. Reams informed the Board he just received some visual concepts on the deck expansion which will be shared at a later date.

#### **PRC**

Ms. Hahn informed the Board that a light fixture was knocked over from a mower and was happy to report there was no vandalism involved.

- **ARAJPB's Development**

Mr. DeGolia summarized and highlighted the Status Report and the current meetings planned with BP. He also informed the Board that there was good progress toward creating a better path forward for property sales and 99-year leases on the conference call with BP. In collaboration with our soil's consultant, we determined that the ARAJPB will not submit a new soils management report and will revert to following Remedy Decision 1 & 2 along with the UCA Agreement. These documents provided were originally signed by all parties which include WDEQ, BP and ARAJPB and provided the framework for development that was used in approving PRC and SCH developments. In addition, he reported that BP has planned a visit to Casper for the first time in three + years and the first ever trip here by our BP Representative Paul Johnson and his supervisor Joe Sontchi. This meeting is scheduled for June 15<sup>th</sup>. During this meeting, ARAJPB will seek agreement from BP to a path forward to significantly reduce impediments to the JPB's property sales/lease efforts and enlist BP's commitment to partner with the JPB to reduce and limit developers' remediation costs and environmental development expenses while providing reasonable health and environmental procedures and protections. The property on Phase 3, Lot 5 is awaiting a purchase agreement.

There is interest in Phase 3, Lot 1 & 2 from a local business.

There is interest in the entire Phase 4 from a local business.

Mr. Hurless and Mr. DeGolia feel that BP's responsiveness has increased and similar to the partnership we've experienced in the past since ARAJPB has taken over the development.

- **Architectural Review**

Ms. Freye had nothing to report.

- Mr. Reams exited the meeting at 6:49 pm.

- **Executive Committee**

Mr. Hurless shared conversations were based on the future meeting with BP.

#### **4. Interaction with City and County Representatives – Specific Issues and Concerns**

Mr. Nicolaysen shared that the County is still working on their budget. Ms. Sutherland shared that the City of Casper was in the midst of preparing their budgets as well.

#### **5. Other**

No Report.

#### **6. Future Meetings/Agenda**

- Three Crowns Management Committee – June 16<sup>th</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room.
- Year-End Board Meeting – June 24<sup>th</sup>, noon, at 2435 King Blvd., Big Horn Conference Room
- Regular Board Meeting - July 13<sup>th</sup>, 6:00 pm at 2435 King Blvd., Big Horn Conference Room
- Three Crowns Management Committee – July 21<sup>st</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room.

#### **Office Closures:**

July 4<sup>th</sup> – Holiday

July 12th – Parade Day  
July 18<sup>th</sup> - July 22<sup>nd</sup> - Vacation  
August 17<sup>th</sup> - 19<sup>th</sup> – Vacation  
August 22-26<sup>th</sup> - Vacation

**7. Public Comment**

There was no public comment.

**8. Good of the Order**

No Comments.

**9. Adjournment**

There being no further action by the Board, a motion was made by Mr. Lane and seconded by Ms. Sutherland to adjourn the meeting at 6:53 p.m. The motion carried with all members in attendance voting aye.

7-13-22  
Date

Larry Modson  
Board Officer

7.13.22  
Date

TKH  
Presiding Officer



## AMOCO REUSE AGREEMENT JOINT POWERS BOARD

2435 King Blvd, Suite 249  
Casper, WY 82604  
(307) 472-5591



[renee@arajpb-casper.org](mailto:renee@arajpb-casper.org)

### AMOCO REUSE AGREEMENT JOINT POWERS BOARD

#### YEAR-END MEETING MINUTES

12:00 p.m. Friday, June 24, 2022

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

Present: Larry Madsen, Terry Lane, Jim DeGolia, John Lee, Amy Freye, and Rob Hurless (via Star Phone)

Absent: Jai-Ayla Sutherland, Jeff Goetz, and Peter Nicolaysen

Others Present: Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 12:00 p.m. by Chairman Hurless. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

#### **1. Approval of June 24, 2022 Treasurer's Report**

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of June 24, 2022 were presented by Mr. Madsen. It was noted that this report would be considered the Year-End Report as of June 24, 2022. Mr. Madsen explained there were three invoices to be paid.

A motion was made by Mr. Lane and seconded by Mr. Lane to approve the Treasurer's Report of June 24, 2022, containing the financial report of the investment funds, checking account and interest accrued. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report.

#### **2. ARAJPB 2022-2023 Budget**

Ms. Hahn shared that there were no changes on the Proposed Budget and recapped the budget. Ms. Hahn inquired if there were any questions. No questions were asked.

#### **3. Future Meetings/Agenda**

- Executive Committee Meeting – July 13<sup>th</sup>, 5:30 pm at 2435 King Blvd.
- Budget Hearing/Regular Board Meeting – July 13<sup>th</sup>, 6:00 pm at 2435 King Blvd., Big Horn Conference Room, or via teleconference.
- Three Crowns Committee Meeting – July 21<sup>st</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room, or via teleconference.

#### **7. Office Closures:**

July 4<sup>th</sup> – Independence Day

July 12<sup>th</sup> – Parade Day

July 18<sup>th</sup> – July 22<sup>nd</sup>



**8. Public Comment**

There was no public comment.

**9. Good of the Order**

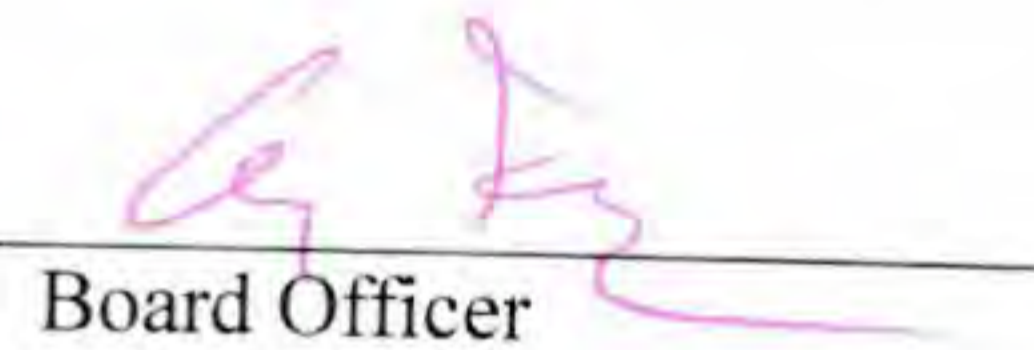
None.

**10. Adjournment**

There being no further action by the Board, a motion was made by Mr. DeGolia and seconded by Ms. Freye to adjourn the meeting at 12:04 p.m. The motion carried with all members in attendance voting aye.

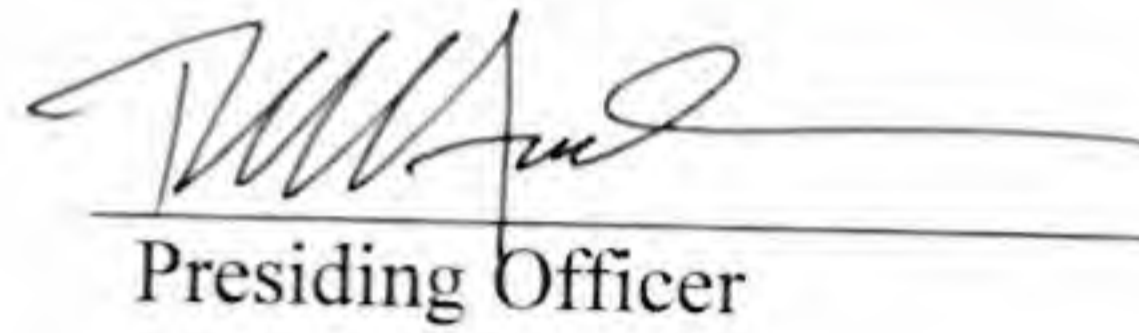
7/13/22

Date

  
Board Officer

7.13.22

Date

  
Presiding Officer

**CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD**

**MEETING PROCEEDINGS**

June 21, 2022

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, June 21, 2022 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present -** Chairman King, Vice-Chairman Bertoglio, Secretary Waters, Treasurer Freel, and Board Members Cathey, and Sabrosky. Board Members Knell and Sutherland were absent.

**City of Casper –** Cathey, Freel, Andrew Beamer, Bruce Martin, Tom Edwards, Clint Conner, Alex Sveda, Mark Anderson, Mike Dean, Bart Willadson, Seth Van Wyck, Janette Brown

**Natrona County –** Bertoglio

**Salt Creek Joint Powers Board –** King

**Wardwell Water & Sewer District –** Sabrosky

**Pioneer Water & Sewer District –** Waters

**Poison Spider Improvement & Service District –**

**Wyoming Water Development Office -**

**Sandy Lakes Estates –**

**Lakeview Improvement & Service District -**

**33 Mile Road Improvement & Service District –**

**Mile-Hi Improvement and Service District –**

**Central Wyoming Groundwater Guardian Team (CWGG) –**

**Others —** Charlie Chapin – Williams, Porter, Day & Neville, P.C.

The Board meeting was called to order at 11:37 a.m.

1. In Announcements, Mr. Martin announced that this would be Mr. Conner's last Board meeting, as he will be retired effective July 8<sup>th</sup>. Mr. Martin stated that Mr. Conner has not only done a lot for the City of Casper, but for the RWS as well. Mr. Martin thanked



Mr. Conner for his service.

Chairman King stated that the Board is happy to have had Mr. Conner work with them over the years. Chairman King stated that Mr. Conner has been a great employee for the RWS and has kept the Board informed of anything they needed to be informed of. Chairman King stated that Mr. Conner's dedication and service will be missed when he leaves.

2. Chairman King asked for a motion to approve the minutes from the May 17, 2022 Regular meeting and Executive Session. A motion was made by Treasurer Freel and seconded by Secretary Waters to approve the minutes from the May 17, 2022 Regular meeting and Executive Session. Motion put and carried.
3. Mr. Martin informed the Board that one additional voucher was added to the voucher listing that was sent out in the agenda packet. Mr. Martin stated that voucher 8475 for Hach Company in the amount of \$11,976.23 for a Filter Particle Counter was added to the voucher listing.

Mr. Martin stated that voucher 8464 for Veolia Water Technologies is for the Actiflo scraper arms; voucher 8466 for Pope Construction and voucher 8467 for Lower & Co. are both for the Hoistway Project; voucher 8474 for BLM is for the Pioneer Tank right of way, and there are several vouchers for small equipment purchases. Mr. Martin stated that the vouchers are in good order and recommended approval.

Chairman King asked for a motion to approve the June 2022 vouchers. A motion was made by Secretary Waters and seconded by Board Member Sabrosky to approve the June 2022 voucher listing to include voucher numbers 8464 through 8475 in the amount of \$577,116.62. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for May 2022 was 253 MG, which is 8 MG less than the five-year average. Mr. Martin stated that the year to date production total is 3.07 BG, which is 115 MG less than the five-year average. Mr. Martin stated that this is due to the water conservation efforts that took place last summer.

Mr. Martin asked the Board to reference page 1 of the Financial Report. Mr. Martin stated that the WyoStar I account has \$2 M in it, and the WyoStar II account has \$3.4 M in it. Mr. Martin stated that on page 2 it shows the interest earned of \$3,450 compared to FY2021 of \$2,092, and FY2020 of \$76,338. Mr. Martin showed the Board a chart prepared by Ms. Jill Johnson, Director of the City Finance Department that shows the interest earned for the year. Mr. Martin stated that from February, when the WyoStar accounts were set up, the interest earned has increased significantly. Mr. Martin stated that it was a good decision made by the Board to participate in the WyoStar accounts.

Mr. Martin asked the Board to reference page 2 of the Financial Report. Mr. Martin stated that Water Utility Charges is \$6,530,490, which is \$148,000 less than the same time last year. Mr. Martin stated that this is due to decreased water sales.

Mr. Martin stated that Reimbursable Contract Expense is \$2,744,556, which is \$54,689 less than the previous year. Mr. Martin stated that this is due to timing of chemical purchases.

Mr. Martin offered to answer any questions the Board may have on the Financial Report.

Chairman King asked for a motion to approve the May 2022 Financial Report as presented. A motion was made by Vice-Chairman Bertoglio and seconded by Secretary Waters to approve the May 2022 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that the WTP is producing approximately 21 MGD. Mr. Edwards stated that the Surface Water Plant is producing 13 MGD, and the wells are producing 9 MGD. Mr. Edwards stated that all the wells are running, with the exception of Casper Well 12, which is being rehabbed by Hydro Inc. with an estimated completion of three weeks.

Mr. Edwards stated that the Maintenance staff installed a new motor on Morad 6.

Mr. Edwards stated that a new turbidimeter was installed on Casper 21.

Mr. Edwards stated that staff has cleaned and calibrated all the well turbidimeters.

Mr. Edwards stated that there were power issues on Casper 5 and Casper 8. Mr. Edwards stated that the damaged weather head and some wiring were replaced by Modern Electric.

Mr. Edwards stated that Morad 4 had a bad transformer and Rocky Mountain Power came out and replaced it.

Mr. Edwards stated that Maintenance staff is also doing some brush clearing and weed control out in the wellfield and around the well houses.

Mr. Edwards stated that a new Plant Mechanic was hired.

Mr. Edwards stated that a WTP Operator has also been hired and will start on July 5th.

Chairman King turned the time over to Mr. Conner for the Transmission System Update.

Mr. Conner stated that staff has been mowing around the tank and booster sites, and RWS hydrants out in the system.

Mr. Conner stated that the parts arrived for the exhaust fan at the Airport Booster; they still need to be installed.

Mr. Conner stated that Salt Creek Booster Pump 3 ARV is leaking. Mr. Conner stated that the Operators at Midwest want to watch the repairs being done so they can learn how to do it. Mr. Conner stated that this will take place fairly soon. Chairman King stated

that he would let his staff know as well.

Mr. Conner stated that staff is making a tap on the RWS transmission line on Prairie Lane in Wardwell today. Mr. Conner stated that the tap was supposed to be done yesterday, but there were issues locating the waterline.

Mr. Conner stated that a couple of months ago he mentioned that Wardwell will be replacing the waterline on Blaire Lane. Mr. Conner said it has not started yet, but they will be connecting to the tee on the RWS waterline. Mr. Conner stated that there is no word as to when this work will begin.

Mr. Conner stated that Distribution staff hauled off all the Actiflo sludge to the Landfill last week. Mr. Conner stated that in a few weeks staff will be cleaning out the East Actiflo Lagoon and hauling it to dry.

Mr. Conner stated that he is finishing up with the Sanitary Survey and EPA should be here to inspect the City system this week. Mr. Conner stated that once the City Sanitary Survey is completed, staff will start working on taking pictures and information for the RWS system as it is also due for a Sanitary Survey.

6. There was no Public Comment.

7. In Old Business:

a. There was no Other Old Business.

8. In New Business:

a. Mr. Martin stated that the Board entered into a contract with Pope Construction for the WTP Filter Hoist System, Project No. 21-061, which was required by OSHA so that staff could enter the filters, which were identified as a confined space. Mr. Martin stated that Change Order No. 1 is for \$901 and a time extension of ten days is for some conflicts that were encountered during construction. Mr. Martin stated that there is a \$5,000 contingency amount for this project, so the \$901 would come out of contingency. Mr. Martin stated that Mr. Alex Sveda, City Engineer is in attendance to discuss the conflict that was encountered.

Mr. Sveda stated that when the project was originally designed to have three welds for the beam to hold the hoistway system. Mr. Sveda stated that during bidding the welding connections were reduced to two, in order to save costs with the welding as well as with any of the scaffolding set-ups that were necessary. Mr. Sveda stated that unfortunately, during that change, it was not noticed that the second weld was going to be right in conflict with some air louvers and some overhead piping. Mr. Sveda stated that is what the change is for, an additional ten days for a revision on how to change the welding connection, as well as \$901.

Chairman King asked if it went from three welds to two welds to accommodate

ladders and such. Mr. Sveda stated that originally with the connections there were to be four beams welded together in three spots, and now it's going to be three beams welded together in two spots. Mr. Sveda stated that because of that change, we weren't aware of where the second weld was in conflict with the overhead pipe and louvers.

Chairman King asked if it will be strong enough for what is needed. Mr. Sveda stated that it will be strong enough.

A motion was made by Secretary Waters and seconded by Treasurer Freel to approve Change Order No. 1 for the WTP Filter Hoist System, Project No. 21-061 in the amount of \$901.00 and a time extension of ten days. Motion put and carried.

- b. Mr. Martin stated that the replacement of the 2001 Ford F-450 truck was in the budget last year, as well as being rolled over to this fiscal year. Mr. Martin stated that originally, this went out to bid as another Ford F-450 to replace the existing, but came in at approximately \$130,000. Mr. Martin stated that \$100,000 was budgeted for this truck replacement. Mr. Martin stated that Mr. Edwards and WTP staff looked at a Ford F-350, which has a smaller body and determined it would be suitable for the applications it would be used for at the WTP and in the wellfield.

Mr. Martin stated that the City went out to bid for a Ford F-350 with service body and crane that came in at \$95,131. Mr. Martin stated that the Board is able to piggy-back on the City bid. Mr. Martin stated that after determining that size of truck would work for the operations at the WTP, staff is recommending replacing the F-450 with an F-350 from Greiner Ford in the amount of \$95,131. Mr. Martin stated that the trade-in allowance for the existing 2001 F-450 is \$8,150, for a net cost of \$86,981.

A motion was made by Vice-Chairman Bertoglio and seconded by Secretary Waters to replace the 2001 Ford F-450 with service body and crane with a F-350 Super Cab with service body and crane from Greiner Ford of Casper in the amount of \$95,131, with a trade-in amount of \$8,150 for a net cost of \$86,981. Motion put and carried.

- c. In FY2022 Budget Amendments:
  - i. Mr. Martin asked the Board to reference the FY2022 WTP Operations Budget Amendment No. 1. Mr. Martin stated that this amendment is to cover an increase in Chemicals - \$250,000, Natural Gas - \$10,000, and Maintenance / Repair costs - \$10,000. Mr. Martin stated that it also includes one-time payments to personnel - \$15,835, and some encumbered contracts from FY21 - \$17,202. Mr. Martin stated that the total amount of the WTP Operations Budget Amendment No. 1 is \$303,037. Mr. Martin stated that this increases the original FY22 Operations Budget from \$3,480,989 to \$3,784,026 and recommended approval.

A motion was made by Vice-Chairman Bertoglio and seconded by Treasurer Freel to approve FY22 WTP Operations Budget Amendment No. 1 in the amount of \$303,037. Motion put and carried.

- ii. Mr. Martin asked the Board to reference the FY2022 Agency Budget Amendment No. 2. Mr. Martin stated that the WTP Budget Amendment is reflected in the Agency Budget in the Reimbursable Contract Expenses line item. Mr. Martin stated this is the reimbursement to the City of Casper for expenses related to the WTP.

A motion was made by Board Member Cathey and seconded by Vice-Chairman Bertoglio to approve the FY2022 Agency Budget Amendment No. 2 in the amount of \$303,037, increasing the FY22 Agency Budget from \$9,618,087 to \$9,921,124. Motion put and carried.

- d. Mr. Martin stated that last month the Board had a good discussion on the wholesale water rate model. Mr. Martin stated that staff recommended a 6% rate increase, and after much discussion by the Board, the Board instructed staff to bring a 5% rate increase for consideration to the meeting today.

Mr. Martin stated that with a 5% wholesale water rate increase, the rate would change from \$2.13 per thousand gallons to \$2.24 per thousand gallons. Mr. Martin stated that this also changed the FY23 projected fund balance to \$5.73 M.

A motion was made by Secretary Waters and seconded by Vice-Chairman Bertoglio to approve a 5% wholesale water rate increase, changing the rate from \$2.13 per thousand gallons to \$2.24 per thousand gallons. Motion put and carried.

- e. Mr. Martin stated that the Board discussed the FY23 Budgets in detail at the April meeting, so he will just be going over the revisions that were made.

### **Water Treatment Plant Operations Budget**

- Personnel Costs - \$1,162,883 – This represents an increase of \$49,204 over the FY22 budget. The increase is due to adding a new Water Plant Operator position. The position has enabled a reduction in overtime expense.
- Natural Gas - \$80,000 – This amount is an increase of \$30,000 from the FY22 budget.
- Interdepartmental Services - \$285,075 – This is a decrease of \$2,130 from the FY22 budget. This line item covers the following:
  - \$ 21,987 – Information Technology – No Change
  - \$ 19,480 – Finance – Decrease of \$1,986
  - \$ 15,225 – Human Resources – Increase of \$3,224

- \$ 6,991 – City Council – Increase of \$1,512
- \$ 22,524 – City Manager – Increase of \$1,208
- \$ 14,255 – City Attorney – Increase of \$2,401
- \$184,613 – WDG Personnel – Decrease of \$10,452

Summary

The FY23 Operations Budget is 10% greater than the FY22 Operations Budget. In large part, the increases are attributable to increases in personnel costs, a significant increase in chemical costs, an increase to non-contract maintenance repair services, and an increase in machinery repair supplies.

A motion was made by Board Member Cathey and seconded by Board Member Sabrosky to approve the FY23 Water Treatment Plant Operations Budget as amended. Motion put and carried.

**Central Wyoming Regional Water System Agency Budget**

- Water Rate Revenue - \$8,240,740 – This reflects an increase of \$477,379 over the FY22 budget. These revenues are proportioned to each wholesale entity based on the July 2020 – June 2021 percentage of RWS production based on a five-year average of total RWS production. This amount anticipates a 5% rate increase effective July 1, 2022.

Summary

The FY23 Agency Budget is 7.2% greater than the FY22 budget. The Agency budget anticipates an increase in revenues based on a wholesale water rate increase of 5% and an increase in earned interest on investments. The total amount budgeted for FY23 capital expenditures is \$1,972,000, an increase of \$270,000 from FY22. This amount is in line with what was presented to the JPB in the FY22 rate model.

Staff considers the budgeted requests for both operational and capital to be responsible expenses for meeting the Regional Water System’s public health and regulatory responsibilities to its customers for the present and for the future while minimizing the amount of wholesale rate increases. In the coming years, disinfection system improvements need to meet regulatory requirements and/or equipment replacement needs will be of concern.

A motion was made by Board Member Freel and seconded by Secretary Waters to approve the FY23 Agency Budget as presented. Motion put and carried.

- f. There was no Other New Business.
9. In the Chairman’s Report, Chairman King stated that the next regular meeting would be held on July 19, 2022.

A motion was made by Board Member Cathey and seconded by Treasurer Freel to adjourn the meeting at 12:05 p.m. Motion put and carried.

W. T. W. Jr.  
Chairman

Keith L. Waters  
Secretary



**Central Wyoming Regional Water System  
Joint Powers Board**

1500 SW Wyoming Boulevard  
Casper, Wyoming 82604  
(307) 265-6063 • Fax (307) 265-6058

**Board  
Members:**

H. H. King, Jr.,  
Chairman

Paul Bertoglio,  
Vice-Chairman

Ken Waters,  
Secretary

Steve Freel,  
Treasurer

Steve Cathey

Bruce Knell

Dan Sabrosky

Jai-Ayla  
Sutherland

**REGULAR JOINT POWERS BOARD MEETING AGENDA**

**Tuesday July 19, 2022 11:30 a.m.**

**Regional Water Treatment Plant  
Joint Powers Board Conference Room  
1500 SW Wyoming Boulevard**

1. Announcements
2. Approve Minutes – June 21, 2022 Regular Meeting \*
3. Approve Vouchers – July 2022 \*
4. Approve Financial Report – June 2022 \*
5. Operations Update
6. Public Comment
7. Old Business
  - a) Other
8. New Business
  - a) Consider Resolution No. 22-03 to Authorize Submission of an Application to the Office of State Lands and Investments for ARPA Grant Funding in the amount of \$1,500,000 for the Well Rehabilitation Project \*
  - b) Consider Resolution No. 22-04 to Authorize Submission of an Application to the Office of State Lands and Investments for ARPA Grant Funding in the amount of \$250,000 for the 42-Inch Ground Water Pipe Replacement Project \*
  - c) Consider Resolution No. 22-05 to Authorize Submission of an Application to the Office of State Lands and Investments for ARPA Grant Funding in the amount of \$500,000 for the Filter Valve Replacement Project \*
  - d) Consider FY2022 Budget Capital Project Carry-Over Encumbrances to FY2023 in the amount of \$610,681.44 \*
    - i) Chiller Replacement Project No. 3000021007 - \$156,584.80 \*
    - ii) Land Purchase Project No. 3000022016 - \$70,000 \*
    - iii) Well Rehabilitation Project No. 3000022012 - \$384,096.64 \*
  - e) Other
9. Chairman's Report

**Next Meeting: Regular JPB Meeting – August 16, 2022**

***\*Indicates Attachment***





**CENTRAL WYOMING REGIONAL WATER SYSTEM  
JOINT POWERS BOARD**

**MEETING PROCEEDINGS**

June 21, 2022

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, June 21, 2022 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

**Board Members Present -** Chairman King, Vice-Chairman Bertoglio, Secretary Waters, Treasurer Freel, and Board Members Cathey, and Sabrosky. Board Members Knell and Sutherland were absent.

**City of Casper –** Cathey, Freel, Andrew Beamer, Bruce Martin, Tom Edwards, Clint Conner, Alex Sveda, Mark Anderson, Mike Dean, Bart Willadson, Seth Van Wyck, Janette Brown

**Natrona County –** Bertoglio

**Salt Creek Joint Powers Board –** King

**Wardwell Water & Sewer District –** Sabrosky

**Pioneer Water & Sewer District –** Waters

**Poison Spider Improvement & Service District –**

**Wyoming Water Development Office -**

**Sandy Lakes Estates –**

**Lakeview Improvement & Service District -**

**33 Mile Road Improvement & Service District –**

**Mile-Hi Improvement and Service District –**

**Central Wyoming Groundwater Guardian Team (CWGG) –**

**Others —** Charlie Chapin – Williams, Porter, Day & Neville, P.C.

The Board meeting was called to order at 11:37 a.m.

1. In Announcements, Mr. Martin announced that this would be Mr. Conner's last Board meeting, as he will be retired effective July 8<sup>th</sup>. Mr. Martin stated that Mr. Conner has not only done a lot for the City of Casper, but for the RWS as well. Mr. Martin thanked

Mr. Conner for his service.

Chairman King stated that the Board is happy to have had Mr. Conner work with them over the years. Chairman King stated that Mr. Conner has been a great employee for the RWS and has kept the Board informed of anything they needed to be informed of. Chairman King stated that Mr. Conner's dedication and service will be missed when he leaves.

2. Chairman King asked for a motion to approve the minutes from the May 17, 2022 Regular meeting and Executive Session. A motion was made by Treasurer Freel and seconded by Secretary Waters to approve the minutes from the May 17, 2022 Regular meeting and Executive Session. Motion put and carried.
3. Mr. Martin informed the Board that one additional voucher was added to the voucher listing that was sent out in the agenda packet. Mr. Martin stated that voucher 8475 for Hach Company in the amount of \$11,976.23 for a Filter Particle Counter was added to the voucher listing.

Mr. Martin stated that voucher 8464 for Veolia Water Technologies is for the Actiflo scraper arms; voucher 8466 for Pope Construction and voucher 8467 for Lower & Co. are both for the Hoistway Project; voucher 8474 for BLM is for the Pioneer Tank right of way, and there are several vouchers for small equipment purchases. Mr. Martin stated that the vouchers are in good order and recommended approval.

Chairman King asked for a motion to approve the June 2022 vouchers. A motion was made by Secretary Waters and seconded by Board Member Sabrosky to approve the June 2022 voucher listing to include voucher numbers 8464 through 8475 in the amount of \$577,116.62. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for May 2022 was 253 MG, which is 8 MG less than the five-year average. Mr. Martin stated that the year to date production total is 3.07 BG, which is 115 MG less than the five-year average. Mr. Martin stated that this is due to the water conservation efforts that took place last summer.

Mr. Martin asked the Board to reference page 1 of the Financial Report. Mr. Martin stated that the WyoStar I account has \$2 M in it, and the WyoStar II account has \$3.4 M in it. Mr. Martin stated that on page 2 it shows the interest earned of \$3,450 compared to FY2021 of \$2,092, and FY2020 of \$76,338. Mr. Martin showed the Board a chart prepared by Ms. Jill Johnson, Director of the City Finance Department that shows the interest earned for the year. Mr. Martin stated that from February, when the WyoStar accounts were set up, the interest earned has increased significantly. Mr. Martin stated that it was a good decision made by the Board to participate in the WyoStar accounts.

Mr. Martin asked the Board to reference page 2 of the Financial Report. Mr. Martin stated that Water Utility Charges is \$6,530,490, which is \$148,000 less than the same time last year. Mr. Martin stated that this is due to decreased water sales.

Mr. Martin stated that Reimbursable Contract Expense is \$2,744,556, which is \$54,689 less than the previous year. Mr. Martin stated that this is due to timing of chemical purchases.

Mr. Martin offered to answer any questions the Board may have on the Financial Report.

Chairman King asked for a motion to approve the May 2022 Financial Report as presented. A motion was made by Vice-Chairman Bertoglio and seconded by Secretary Waters to approve the May 2022 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that the WTP is producing approximately 21 MGD. Mr. Edwards stated that the Surface Water Plant is producing 13 MGD, and the wells are producing 9 MGD. Mr. Edwards stated that all the wells are running, with the exception of Casper Well 12, which is being rehabbed by Hydro Inc. with an estimated completion of three weeks.

Mr. Edwards stated that the Maintenance staff installed a new motor on Morad 6.

Mr. Edwards stated that a new turbidimeter was installed on Casper 21.

Mr. Edwards stated that staff has cleaned and calibrated all the well turbidimeters.

Mr. Edwards stated that there were power issues on Casper 5 and Casper 8. Mr. Edwards stated that the damaged weather head and some wiring were replaced by Modern Electric.

Mr. Edwards stated that Morad 4 had a bad transformer and Rocky Mountain Power came out and replaced it.

Mr. Edwards stated that Maintenance staff is also doing some brush clearing and weed control out in the wellfield and around the well houses.

Mr. Edwards stated that a new Plant Mechanic was hired.

Mr. Edwards stated that a WTP Operator has also been hired and will start on July 5th.

Chairman King turned the time over to Mr. Conner for the Transmission System Update.

Mr. Conner stated that staff has been mowing around the tank and booster sites, and RWS hydrants out in the system.

Mr. Conner stated that the parts arrived for the exhaust fan at the Airport Booster; they still need to be installed.

Mr. Conner stated that Salt Creek Booster Pump 3 ARV is leaking. Mr. Conner stated that the Operators at Midwest want to watch the repairs being done so they can learn how to do it. Mr. Conner stated that this will take place fairly soon. Chairman King stated

that he would let his staff know as well.

Mr. Conner stated that staff is making a tap on the RWS transmission line on Prairie Lane in Wardwell today. Mr. Conner stated that the tap was supposed to be done yesterday, but there were issues locating the waterline.

Mr. Conner stated that a couple of months ago he mentioned that Wardwell will be replacing the waterline on Blaire Lane. Mr. Conner said it has not started yet, but they will be connecting to the tee on the RWS waterline. Mr. Conner stated that there is no word as to when this work will begin.

Mr. Conner stated that Distribution staff hauled off all the Actiflo sludge to the Landfill last week. Mr. Conner stated that in a few weeks staff will be cleaning out the East Actiflo Lagoon and hauling it to dry.

Mr. Conner stated that he is finishing up with the Sanitary Survey and EPA should be here to inspect the City system this week. Mr. Conner stated that once the City Sanitary Survey is completed, staff will start working on taking pictures and information for the RWS system as it is also due for a Sanitary Survey.

6. There was no Public Comment.

7. In Old Business:

a. There was no Other Old Business.

8. In New Business:

a. Mr. Martin stated that the Board entered into a contract with Pope Construction for the WTP Filter Hoist System, Project No. 21-061, which was required by OSHA so that staff could enter the filters, which were identified as a confined space. Mr. Martin stated that Change Order No. 1 is for \$901 and a time extension of ten days is for some conflicts that were encountered during construction. Mr. Martin stated that there is a \$5,000 contingency amount for this project, so the \$901 would come out of contingency. Mr. Martin stated that Mr. Alex Sveda, City Engineer is in attendance to discuss the conflict that was encountered.

Mr. Sveda stated that when the project was originally designed to have three welds for the beam to hold the hoistway system. Mr. Sveda stated that during bidding the welding connections were reduced to two, in order to save costs with the welding as well as with any of the scaffolding set-ups that were necessary. Mr. Sveda stated that unfortunately, during that change, it was not noticed that the second weld was going to be right in conflict with some air louvers and some overhead piping. Mr. Sveda stated that is what the change is for, an additional ten days for a revision on how to change the welding connection, as well as \$901.

Chairman King asked if it went from three welds to two welds to accommodate

ladders and such. Mr. Sveda stated that originally with the connections there were to be four beams welded together in three spots, and now it's going to be three beams welded together in two spots. Mr. Sveda stated that because of that change, we weren't aware of where the second weld was in conflict with the overhead pipe and louvers.

Chairman King asked if it will be strong enough for what is needed. Mr. Sveda stated that it will be strong enough.

A motion was made by Secretary Waters and seconded by Treasurer Freel to approve Change Order No. 1 for the WTP Filter Hoist System, Project No. 21-061 in the amount of \$901.00 and a time extension of ten days. Motion put and carried.

- b. Mr. Martin stated that the replacement of the 2001 Ford F-450 truck was in the budget last year, as well as being rolled over to this fiscal year. Mr. Martin stated that originally, this went out to bid as another Ford F-450 to replace the existing, but came in at approximately \$130,000. Mr. Martin stated that \$100,000 was budgeted for this truck replacement. Mr. Martin stated that Mr. Edwards and WTP staff looked at a Ford F-350, which has a smaller body and determined it would be suitable for the applications it would be used for at the WTP and in the wellfield.

Mr. Martin stated that the City went out to bid for a Ford F-350 with service body and crane that came in at \$95,131. Mr. Martin stated that the Board is able to piggy-back on the City bid. Mr. Martin stated that after determining that size of truck would work for the operations at the WTP, staff is recommending replacing the F-450 with an F-350 from Greiner Ford in the amount of \$95,131. Mr. Martin stated that the trade-in allowance for the existing 2001 F-450 is \$8,150, for a net cost of \$86,981.

A motion was made by Vice-Chairman Bertoglio and seconded by Secretary Waters to replace the 2001 Ford F-450 with service body and crane with a F-350 Super Cab with service body and crane from Greiner Ford of Casper in the amount of \$95,131, with a trade-in amount of \$8,150 for a net cost of \$86,981. Motion put and carried.

- c. In FY2022 Budget Amendments:
  - i. Mr. Martin asked the Board to reference the FY2022 WTP Operations Budget Amendment No. 1. Mr. Martin stated that this amendment is to cover an increase in Chemicals - \$250,000, Natural Gas - \$10,000, and Maintenance / Repair costs - \$10,000. Mr. Martin stated that it also includes one-time payments to personnel - \$15,835, and some encumbered contracts from FY21 - \$17,202. Mr. Martin stated that the total amount of the WTP Operations Budget Amendment No. 1 is \$303,037. Mr. Martin stated that this increases the original FY22 Operations Budget from \$3,480,989 to \$3,784,026 and recommended approval.

A motion was made by Vice-Chairman Bertoglio and seconded by Treasurer Freel to approve FY22 WTP Operations Budget Amendment No. 1 in the amount of \$303,037. Motion put and carried.

- ii. Mr. Martin asked the Board to reference the FY2022 Agency Budget Amendment No. 2. Mr. Martin stated that the WTP Budget Amendment is reflected in the Agency Budget in the Reimbursable Contract Expenses line item. Mr. Martin stated this is the reimbursement to the City of Casper for expenses related to the WTP.

A motion was made by Board Member Cathey and seconded by Vice-Chairman Bertoglio to approve the FY2022 Agency Budget Amendment No. 2 in the amount of \$303,037, increasing the FY22 Agency Budget from \$9,618,087 to \$9,921,124. Motion put and carried.

- d. Mr. Martin stated that last month the Board had a good discussion on the wholesale water rate model. Mr. Martin stated that staff recommended a 6% rate increase, and after much discussion by the Board, the Board instructed staff to bring a 5% rate increase for consideration to the meeting today.

Mr. Martin stated that with a 5% wholesale water rate increase, the rate would change from \$2.13 per thousand gallons to \$2.24 per thousand gallons. Mr. Martin stated that this also changed the FY23 projected fund balance to \$5.73 M.

A motion was made by Secretary Waters and seconded by Vice-Chairman Bertoglio to approve a 5% wholesale water rate increase, changing the rate from \$2.13 per thousand gallons to \$2.24 per thousand gallons. Motion put and carried.

- e. Mr. Martin stated that the Board discussed the FY23 Budgets in detail at the April meeting, so he will just be going over the revisions that were made.

### **Water Treatment Plant Operations Budget**

- Personnel Costs - \$1,162,883 – This represents an increase of \$49,204 over the FY22 budget. The increase is due to adding a new Water Plant Operator position. The position has enabled a reduction in overtime expense.
- Natural Gas - \$80,000 – This amount is an increase of \$30,000 from the FY22 budget.
- Interdepartmental Services - \$285,075 – This is a decrease of \$2,130 from the FY22 budget. This line item covers the following:
  - \$ 21,987 – Information Technology – No Change
  - \$ 19,480 – Finance – Decrease of \$1,986
  - \$ 15,225 – Human Resources – Increase of \$3,224

- \$ 6,991 – City Council – Increase of \$1,512
- \$ 22,524 – City Manager – Increase of \$1,208
- \$ 14,255 – City Attorney – Increase of \$2,401
- \$184,613 – WDG Personnel – Decrease of \$10,452

Summary

The FY23 Operations Budget is 10% greater than the FY22 Operations Budget. In large part, the increases are attributable to increases in personnel costs, a significant increase in chemical costs, an increase to non-contract maintenance repair services, and an increase in machinery repair supplies.

A motion was made by Board Member Cathey and seconded by Board Member Sabrosky to approve the FY23 Water Treatment Plant Operations Budget as amended. Motion put and carried.

**Central Wyoming Regional Water System Agency Budget**

- Water Rate Revenue - \$8,240,740 – This reflects an increase of \$477,379 over the FY22 budget. These revenues are proportioned to each wholesale entity based on the July 2020 – June 2021 percentage of RWS production based on a five-year average of total RWS production. This amount anticipates a 5% rate increase effective July 1, 2022.

Summary

The FY23 Agency Budget is 7.2% greater than the FY22 budget. The Agency budget anticipates an increase in revenues based on a wholesale water rate increase of 5% and an increase in earned interest on investments. The total amount budgeted for FY23 capital expenditures is \$1,972,000, an increase of \$270,000 from FY22. This amount is in line with what was presented to the JPB in the FY22 rate model.

Staff considers the budgeted requests for both operational and capital to be responsible expenses for meeting the Regional Water System’s public health and regulatory responsibilities to its customers for the present and for the future while minimizing the amount of wholesale rate increases. In the coming years, disinfection system improvements need to meet regulatory requirements and/or equipment replacement needs will be of concern.

A motion was made by Board Member Freel and seconded by Secretary Waters to approve the FY23 Agency Budget as presented. Motion put and carried.

- f. There was no Other New Business.
9. In the Chairman’s Report, Chairman King stated that the next regular meeting would be held on July 19, 2022.

A motion was made by Board Member Cathey and seconded by Treasurer Freel to adjourn the meeting at 12:05 p.m. Motion put and carried.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary

DRAFT



**Central Wyoming Regional Water System  
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING  
July 13, 2022**

<b>VOUCHER NO.</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
8476	City of Casper	Operations Reimbursement – June 2022	\$412,040.59
8477	HUB International Mountain States Limited	Revise Vice-Chairman Bond	\$20.00
8478	Hach Company	Capital Expense – Turbidimeters	\$16,159.25
8479	Pope Construction	Capital Expense – WTP Confined Space Evacuation Hoistway Project No. 21-061	\$855.95
8480	Casper Star Tribune	Capital Expense – Notice of Final Payment – WTP Confined Space Evacuation Hoistway, Project No. 21-061	\$162.56
8481	City of Casper	Loan Payment	\$127,960.40
8482	Wyoming.com	RWS Website Domain Renewal	\$20.00
8483	Williams, Porter, Day & Neville, P.C.	Legal Expense – June22	\$599.50
8484	City of Casper	Operations Reimbursement – June 2022 No. 2	\$36,976.04
8485	Russell Industries, Inc.	Capital Expense – Well Pump Parts	\$6,801.45
		<b>Total</b>	<b>\$601,595.74</b>

\*

# 8477

## General Billing



City of Casper  
200 North David Street  
Casper, WY 82601

For questions regarding this invoice, please contact us at (307) 235-8235 or email [FinanceCustomerService@CasperWY.Gov](mailto:FinanceCustomerService@CasperWY.Gov)

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CENTRAL WYO. REGIONAL WATER SYS....	06/30/2022	3151	\$0.00	07/30/2022	\$412,040.59
<b>PAST DUE AMOUNT</b>				<b>ACCOUNT BALANCE</b>	
\$0.00				\$412,040.59	

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REGIONAL WATER OPS REIMBURSEMENT	1.00	\$412040.590000	EACH	\$412,040.59	\$0.00	\$0.00	\$412,040.59
<b>Invoice Total:</b>						<b>\$412,040.59</b>	

June 2022 WTP Operations Reimbursement

June 2022 Total Reimbursement Invoice		
9010.00	Wages & Salaries Dir Labor - O&M	\$229,764.57
9020.00	Chemical Charge - O&M	\$86,607.70
9030.00	Utilities - O&M	\$73,188.11
9040.00	Supplies - O&M	\$8,586.69
9060.00	Training - O&M	\$262.00
9070.00	Major Maint, Repair, Replc - O&M	\$8,720.27
9080.00	Testing & Lab Services - O&M	\$4,561.25
9090.00	Other Reimbursable Costs - O&M	\$350.00
6040.10	Consulting	\$0.00
	<b>300-6257 - Ops Reimb</b>	<b>\$412,040.59</b>
	<b>300-6214 - Consulting</b>	<b>\$0.00</b>
	<b>Invoice Total</b>	<b>\$412,040.59</b>

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Casper  
200 North David Street  
Casper, WY 82601

## General Billing

Remit Portion

Invoice Date	06/30/2022
Invoice Number	3151
Customer Number	2784
Amount Paid	\$412,040.59
<b>Due Date</b>	<b>07/30/2022</b>
<b>Invoice Total Due</b>	<b>\$412,040.59</b>

CENTRAL WYO. REGIONAL WATER SYS. JPB  
1500 SW WYOMING BLVD.  
CASPER, WY 82604

00000182022200003151800412040594

City of Casper Wyoming  
Expenditure Reimbursement Request  
June 30, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ALSCO	Laundry	06/15/2022	LCAS1484120	137.77	Professional Laundry Services
American Water Works Association	Travel/Training	06/06/2022	7002030397	262.00	Textbooks - Training
American Water Works Association	Dues & Subscriptions	05/31/2022	7002030134	227.00	AWWA Membership Renewal
ATLAS OFFICE PRODUCT	General Supplies & Materials	06/13/2022	76121-0	515.25	Office Supplies; Pencils, Ink, Cleaning Supplies
ATLAS OFFICE PRODUCT	General Supplies & Materials	06/13/2022	76126-0	45.08	Office Supplies ; Air Freshener
ATLAS OFFICE PRODUCT	General Supplies & Materials	06/14/2022	76201-0	31.74	Office Supplies; Carpet Shampoo
ATLAS OFFICE PRODUCT	General Supplies & Materials	06/14/2022	Per Email / 76121010	(39.40)	Credit for the Exchanging of Products
BLACK HILLS ENERGY	Natural Gas	06/01/2022	RIN0030941	4,150.35	Acct #7513 1659 94
BRENNTAG PACIFIC, IN	Chemicals	06/15/2022	BPI247344	13,530.60	Ferric Chloride - Brenntag
BRENNTAG PACIFIC, IN	Chemicals	06/15/2022	BPI249817	13,813.80	Ferric Chloride - Brenntag - B
BRENNTAG PACIFIC, IN	Chemicals	06/15/2022	BPI248807	13,872.80	Chemicals - Ferric Chloride -
BRENNTAG PACIFIC, IN	Chemicals	06/24/2022	BPI250550	13,642.70	Ferric Chloride Bulk Chemical
BRENNTAG PACIFIC, IN	Chemicals	06/24/2022	BPI250960	13,996.70	Ferric Chloride Bulk Chemical
CASPER STAR-TRIBUNE,	Advertising	06/01/2022	80788	49.86	Notice The Central Wyo Regional Water meeting
CENTURYLINK	Communication	06/09/2022	63556	21.10	Acct #P-307-111-9950 456M
CITY OF CASPER	Refuse Collection	06/09/2022	584550	84.00	Sewer / Refuse Charges - RWS
CITY OF CASPER	Refuse Collection	06/09/2022	612537	86.94	Public garbage
CITY OF CASPER	Refuse Collection	06/15/2022	612648	11,854.22	Alternate daily compost
CITY OF CASPER	Refuse Collection	06/15/2022	612672	10,549.42	Alternate daily compost
CITY OF CASPER	Sewer	06/09/2022	584550	28.63	Sewer / Refuse Charges - RWS
COASTAL CHEMICAL CO	Gas/Fuel	06/01/2022	0124660	167.09	Fuel
COASTAL CHEMICAL CO LLC	Gas/Fuel	06/24/2022	0124730	423.47	Fuel
CRUM ELECTRIC SUPPLY	General Supplies & Materials	06/16/2022	2373286-00	16.13	Morad 6 Parts
CRUM ELECTRIC SUPPLY	General Supplies & Materials	06/16/2022	2373323-00	22.75	Morad 6 - Parts
Dana Kepner	General Supplies & Materials	05/25/2022	2234722-00	566.23	2.6 Tank Flange Gasket - Granular Chlorine
DIAMOND VOGEL PAINTS	General Supplies & Materials	06/24/2022	726299450	122.05	Paint & painting supplies
DPC INDUSTRIES, INC.	Chemicals	06/24/2022	737002221-22	10,306.17	Sodium Hypochlorite - DPC - Ch
EMPLOYEE REIMBURSEME	Uniform Expense	06/09/2022	RIN0030947	113.39	Work boot reimbursement
EMPLOYEE REIMBURSEME	Uniform Expense	06/09/2022	RIN0030948	104.99	Work boot reimbursement
ENERGY LABRATORIES I	Testing	05/25/2022	474371	96.00	Carbon, Total Organic testing
ENERGY LABRATORIES I	Testing	05/25/2022	474998	52.00	Solids, total suspended testin
ENERGY LABRATORIES I	Testing	06/01/2022	476747	306.00	Aerobic endospores testing
ENERGY LABRATORIES I	Testing	06/09/2022	478357	52.00	Bacteria, Public Water Supply
ENERGY LABRATORIES I	Testing	06/24/2022	480995	52.00	Solids, Total Suspended testing
ENERGY LABRATORIES I	Testing	06/24/2022	480994	67.00	UV Absorbance, Carbon, Total O
ENERGY LABRATORIES I	Testing	06/24/2022	480993	306.00	Aerobic Endospores testing
ENERGY LABRATORIES I	Testing	06/24/2022	480996	96.00	Alkalinity, Carbon, Total Orga
ENERGY MANAGEMENT CO	Maintenance/Repairs	06/01/2022	129762	3,010.15	Morad 6 Well Motor
Eurofins Eaton Analytical	Testing	06/02/2022	L0631644	100.00	Bromate Testing
Eurofins Eaton Analytical	Testing	06/15/2022	L0633574	100.00	Bromate Testing

City of Casper Wyoming  
Expenditure Reimbursement Request  
June 30, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
FERGUSON ENTERPRISES	General Supplies & Materials	06/01/2022	1325597	832.00	Link seal
FirstNet	Communication	05/26/2022	X05202022	40.04	Communication - Service to the tablet
GRAINGER, INC.	General Supplies & Materials	06/14/2022	9340699983	376.40	Lightbulbs - Grainger
GRAINGER, INC.	General Supplies & Materials	06/02/2022	63339 / 1448677841	145.16	Motor & pulley for Airport Booster Roof Vent
HACH CO., CORP.	Lab Supplies	05/31/2022	13055813	230.22	Lab Supplies - DPD Compound &
HACH CO., CORP.	Lab Supplies	05/31/2022	13055812	50.22	Lab Supplies - Freight Charges
HACH CO., CORP.	Lab Supplies	05/31/2022	13062553	464.29	Lab Supplies - Ammonia & Monoc
HACH CO., CORP.	Lab Supplies	05/31/2022	13059251	90.00	Lab Supplies - Chlorine Solutions
HACH CO., CORP.	Lab Supplies	05/31/2022	13055811	180.00	Lab Supplies - DPD Compound &
HACH CO., CORP.	Lab Supplies	05/31/2022	13059253	146.13	Lab Supplies Buffer Solutions
HACH CO., CORP.	Lab Supplies	06/01/2022	13059252	90.00	Lab Supplies - Chlorine
HITEK COMMUNICATIONS	Technology Supplies	06/15/2022	4473	200.00	Reposition cameras
HQ BBQ	General Supplies & Materials	06/24/2022	412762	155.00	June JPB Meeting Lunch
HYDRO OPTIMIZATION &	Maintenance Agreements	06/24/2022	10421	350.00	Remote service
HYDRO OPTIMIZATION &	Professional Services	06/09/2022	10338	1,845.00	Field tech labor, travel time
Insurance/Bonds	Insurance/Bonds	05/31/2022	FY22 INS/	2,282.48	FY22 INS/
Internal Services	Internal Services	06/06/2022	I.S. ALLOC	3,371.06	IT Monthly Allocation Jan - Ju
Internal Services	Internal Services	06/06/2022	I.S. ALLOC	44,496.49	Utilities Montly Allocation Ja
Internal Services	Internal Services	06/17/2022	BAS&IT ALO	10,113.17	IT Monthly Allocation Jan - Ju
Internal Services	Internal Services	06/17/2022	BAS&IT ALO	133,489.48	Utilities Montly Allocation Ja
Internal Services	Internal Services	06/13/2022	2212000361	(3,371.06)	JOURNAL CREATED WITH ERROR
Internal Services	Internal Services	06/13/2022	2212000361	(44,496.49)	JOURNAL CREATED WITH ERROR
JB Machine	General Supplies & Materials	06/17/2022	001	320.00	Morad 6 - Machined Well Shaft
Menards	General Supplies & Materials	06/07/2022	RIN#0030919	86.99	Backer Board for Mounting New Turbidimeter
Michaels Fence	General Supplies & Materials	05/25/2022	62882 / 0166587	186.03	Wire roll for Wardwell Tank fence
MODERN ELECTRIC CORP	General Supplies & Materials	06/24/2022	16687	3,117.00	Decant Pump Station Wiring No.
MODERN ELECTRIC CORP	Maintenance/Repairs	06/09/2022	16688	3,423.00	Electrical Well Repair
NAPA AUTO PARTS CORP	General Supplies & Materials	05/31/2022	63330 / 854024	19.99	Belt for Airport Booster Roof Vent
Payroll	Personnel	06/09/2022		41,487.21	6/9/2022 Payroll
Payroll	Personnel	06/23/2022		42,392.23	6/23/22 Payroll
PRINTWORKS	Postage & Printing	06/01/2022	12133	36.00	Printing service
Rocky Mountain	Chemicals	06/15/2022	30368511	4,284.97	Bulk Oxygen - Chemicals
Rocky Mountain	Chemicals	06/15/2022	30370019	3,159.96	Bulk Chemicals - Oxygen
ROCKY MOUNTAIN POWER	Electricity	05/25/2022	RIN0030866	26.18	Acct #60931133-004 5
ROCKY MOUNTAIN POWER	Electricity	05/25/2022	RIN0030864	24.72	RIN0030864
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030910	1,280.89	Acct #60931133-011 0
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030924	370.43	Acct #60931133-005 2
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030923	26.18	Acct #60931133-004 5
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030925	79.62	Acct #60931133-006 0
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030933	696.55	Acct #60931133-017 7

City of Casper Wyoming  
Expenditure Reimbursement Request  
June 30, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030921	496.98	Acct #60931133-002 9
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030928	1,051.24	Acct #60931133-012 8
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030927	1,316.23	Acct #60931133-011 0
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030929	150.42	Acct #60931133-013 6
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030934	3,843.41	Acct #60931133-018 5
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030926	3,854.33	Acct #60931133-010 2
ROCKY MOUNTAIN POWER	Electricity	06/15/2022	RIN0030962	21,872.41	Acct #60931133-009 4
ROCKY MOUNTAIN POWER	Electricity	05/25/2022	RIN0030879	96.20	Acct #60931133-026 8
ROCKY MOUNTAIN POWER	Electricity	05/25/2022	RIN0030878	1,953.82	Acct #60931133-025 0
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030920	25.02	Acct #60931133-001 1
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030931	46.56	Acct #60931133-015 1
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030930	26.23	Acct #60931133-014 4
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030932	1,655.79	Acct #60931133-016 9
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030935	24.41	Acct #60931133-019 3
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030936	24.20	Acct #60931133-021 9
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030937	24.72	Acct #60931133-024 3
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030939	79.33	Acct #60931133-026 8
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030938	1,895.50	Acct #60931133-025 0
ROCKY MOUNTAIN POWER	Electricity	06/01/2022	RIN0030922	2,298.41	Acct #60931133-003 7
ROCKY MOUNTAIN POWER	Electricity	06/09/2022	RIN0030952	1,324.48	Acct #60931133-008 6
ROCKY MOUNTAIN POWER	Electricity	06/15/2022	RIN0030963	25.33	Acct #60931133-022 7
ROCKY MOUNTAIN POWER	Electricity	06/15/2022	RIN0030962	1,734.72	Acct #60931133-009 4
Smith's	General Supplies & Materials	06/22/2022	7063341111855116	32.99	Retirement Cake
STOTZ EQUIPMENT	General Supplies & Materials	06/21/2022	P93152	453.33	Weed Trimmer & Parts
Sutherlands	General Supplies & Materials	05/24/2022	03005908	64.38	Weed Killer for Rock Beds
Tractor Supply	General Supplies & Materials	05/24/2022	62871 / 430485	54.99	PREEN ONE LAWNCARE 10M
UPS	Testing	06/06/2022	00008F045W212	183.72	Bromate Testing Shipping
UPS	Testing	06/06/2022	00008F045W152	259.50	Shipping for Bromate Testing -
UPS	Testing	06/06/2022	00008F045W192	180.17	Shipping for Bromate Testing -
Verizon	Communication	06/16/2022	9907846933	49.10	Upper Rock Creek Reservoir SCADA & Cell Phone
Walmart	General Supplies & Materials	06/06/2022	RIN#0030918	113.61	Other Materials & Supplies - Utensils
WARDWELL WATER & SEW	General Supplies & Materials	06/01/2022	RIN0030916	35.95	Water usage
WYCOMP, INC.	Testing	06/24/2022	1106	1,460.00	Collection of samples
XEROX CORPORATION	General Supplies & Materials	06/01/2022	016356456	295.59	Copier usage
<b>Total</b>				<b>\$412,040.59</b>	



City of Casper  
200 North David Street  
Casper, WY 82601

# 8484

## General Billing

For questions regarding this invoice, please contact us at (307) 235-8235 or email [FinanceCustomerService@CasperWY.Gov](mailto:FinanceCustomerService@CasperWY.Gov)

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CENTRAL WYO. REGIONAL WATER SYS....	06/30/2022	3199	\$0.00	07/30/2022	\$36,976.04
<b>PAST DUE AMOUNT</b>				<b>ACCOUNT BALANCE</b>	
\$0.00				\$576,977.03	

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REGIONAL WATER OPS REIMBURSEMENT	1.00	\$36976.040000	EACH	\$36,976.04	\$0.00	\$0.00	\$36,976.04
<b>Invoice Total:</b>						<b>\$36,976.04</b>	

June 2022 Operations Reimbursement No. 2

June 2022 Total Reimbursement Invoice - No. 2		
9010.00	Wages & Salaries Dir Labor - O&M	\$2,282.48
9020.00	Chemical Charge - O&M	\$24,264.32
9030.00	Utilities - O&M	\$1,608.25
9040.00	Supplies - O&M	\$5,242.11
9060.00	Training - O&M	\$0.00
9070.00	Major Maint, Repair, Replc - O&M	\$1,965.00
9080.00	Testing & Lab Services - O&M	\$1,613.88
9090.00	Other Reimbursable Costs - O&M	\$0.00
6040.10	Consulting	\$0.00
	<b>300-6257 - Ops Reimb</b>	<b>\$36,976.04</b>
	<b>300-6214 - Consulting</b>	<b>\$0.00</b>
	<b>Invoice Total</b>	<b>\$36,976.04</b>

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Casper  
200 North David Street  
Casper, WY 82601

## General Billing

### Remit Portion

Invoice Date	06/30/2022
Invoice Number	3199
Customer Number	2784
Amount Paid	\$36,976.04
<b>Due Date</b>	<b>07/30/2022</b>
<b>Invoice Total Due</b>	<b>\$36,976.04</b>

CENTRAL WYO. REGIONAL WATER SYS. JPB  
1500 SW WYOMING BLVD.  
CASPER, WY 82604

000001&2022200003199700036976041

City of Casper Wyoming  
Expenditure Reimbursement Request No. 2  
June 30, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
Amazon	General Supplies and Materials	06/28/2022	113-01094906089860	13.88	Dawn Dish Soap - Other Materia
Amazon	General Supplies and Materials	06/28/2022	113-05705527813824	43.53	Wall Clock & Vinegar - Other M
Amazon	General Supplies and Materials	06/29/2022	113-16162500158605	9.44	4lb Salt Rock - Other Material
ATLAS OFFICE PRODUCT	General Supplies and Materials	06/27/2022	76411-0	88.19	Toilet Paper - Other Materials
BLACK HILLS ENERGY	Natural Gas	06/29/2022	RIN0030979	1,374.48	Acct #7513 1659 94
BRENNTAG PACIFIC, IN	Chemicals	06/29/2022	BPI253388	14,032.10	Ferric Chloride - Brenntag
CASPER STAR-TRIBUNE,	Advertising	06/29/2022	81441	448.80	Ad - Budget Hearing FY22 Amend No. 2
CASPER STAR-TRIBUNE,	Advertising	06/29/2022	81442	56.18	Ad - CWRWS Meeting Notice
CASPER STAR-TRIBUNE,	Advertising	06/29/2022	81275	80.60	Ad - Budget Hearing FY23 Budget
CENTURYLINK	Communication	06/29/2022	65414	21.10	Acct #P-307-111-9950 456M Phones
CITY OF CASPER	Refuse	06/29/2022	607399	144.00	Sewer & refuse charges
CITY OF CASPER	Sewer	06/29/2022	607399	28.63	Sewer & refuse charges
COASTAL CHEMICAL CO	Gas/Fuel	06/29/2022	0124774	85.96	Fuel
DPC INDUSTRIES, INC.	Chemicals	06/29/2022	737002374-22	10,232.22	Sodium Hypochlorite
ENERGY LABRATORIES I	Testing	06/29/2022	482610	306.00	Aerobic Endospores testing
FirstNet	Communication	06/29/2022	40412X06202022	40.04	Communication to Tablet - AT&T
FY22 INS/	Insurance/Bonds	06/30/2022	FY22 INS/	2,282.48	FY22 INS/
GOBLE SAMPSON ASSOC.	Lab Supplies	06/29/2022	BINV0009752	1,307.88	pH Probes - Machinery Supplies
HAID'S PLUMBING & HEATING	General Supplies and Materials	06/29/2022	6127	657.20	Replace hot & cold shut off valves
HAID'S PLUMBING & HEATING	General Supplies and Materials	06/29/2022	6125	2,926.00	Water Heater Replacement
HYDRO OPTIMIZATION &	Maint/Repair (non contract)	06/29/2022	10435	1,965.00	Ozone generator repair
LONG BUILDING TECHNO	Technology Supplies	06/29/2022	SRVCE0128813	327.47	Milestone Camera License Renew
Petco	General Supplies and Materials	06/29/2022	RIN0030967	189.98	Pumps for Actiflo Turbidimeter
Sutherlands	General Supplies and Materials	06/30/2022	22191002787221781147	16.13	Brass Fittings for NTU/Turbidimeter
WARDWELL WATER & SEWER	General Supplies and Materials	06/29/2022	RIN0030972	89.31	Monthly water usage
XEROX CORPORATION	General Supplies and Materials	06/29/2022	016582715	209.44	Copier usage
<b>Total</b>				<b>\$ 36,976.04</b>	

Central Wyoming Regional Water System

Gallons Produced

Fiscal Year 2021-2022

Entity	Gallons of Water Produced												Year-to-Date
	6/30/2022	5/31/2022	4/30/2022	3/31/2022	2/28/2022	1/31/2022	12/31/2021	11/30/2021	10/31/2021	9/30/2021	8/31/2021	7/31/2021	
Salt Creek JPB	3,587,274.490	1,833,069.388	1,311,420.408	1,456,438.776	1,397,675.510	1,759,036.735	1,820,156.122	1,487,694.898	2,443,244.898	3,804,904.082	4,458,112.245	5,338,653.061	30,697,680.612
Wardwell W&S	25,913,737.755	12,439,170.408	7,299,552.041	7,719,147.959	7,775,840.816	8,499,330.612	7,296,001.020	7,729,600.000	12,759,576.531	26,450,546.939	28,590,289.796	35,380,465.306	187,853,259.184
Pioneer	7,000,148.980	3,609,083.673	2,382,135.714	2,602,547.959	2,443,464.286	2,840,027.551	2,596,767.347	3,550,436.735	3,067,218.367	6,349,687.755	7,745,114.286	8,581,059.184	52,767,691.837
Poison Spider	750,561.224	659,132.653	531,020.408	516,632.653	498,622.449	540,102.041	550,204.082	582,653.061	602,295.918	763,724.490	819,132.653	810,255.102	7,624,336.735
33 Mile Road	1,274,387.755	907,346.939	709,132.653	706,071.429	743,877.551	1,137,959.184	1,054,336.735	814,591.837	821,989.796	1,228,418.367	1,369,336.735	1,191,938.776	11,959,387.755
Sandy Lake	1,637,707.143	1,118,234.694	639,422.449	507,235.714	473,248.980	539,345.918	537,891.837	981,125.510	984,592.857	1,811,029.592	1,945,990.816	2,350,780.612	13,526,606.122
Lakeview	608,921.429	238,365.306	101,251.020	105,977.551	151,866.327	127,621.429	142,153.061	148,913.265	209,553.061	647,838.776	813,420.408	807,265.306	4,103,146.939
Mile-Hi	566,834.694	273,458.163	202,297.959	204,252.041	209,979.592	208,983.673	178,100.000	200,760.204	211,552.041	541,597.959	595,862.245	693,764.286	4,087,442.857
City of Casper	487,321,140.531	231,602,432.776	138,012,453.347	151,176,539.918	140,002,333.490	158,342,329.857	143,199,076.796	148,355,741.490	184,337,610.531	447,060,252.041	495,137,094.816	571,684,899.367	3,296,231,904.959
Regional Water	(91,838.00)	(69,000.00)	0.00	(282,000.000)	0.000	(2,000.000)	(16,500.000)	(1,039,979.000)	(111,822.000)	0.000	(96,000.000)	(12,554,832.000)	(14,263,971.000)
<b>TOTAL</b>	<b>528,568,876.000</b>	<b>252,611,294.000</b>	<b>151,188,686.000</b>	<b>164,712,844.000</b>	<b>153,696,909.000</b>	<b>173,992,737.000</b>	<b>157,358,187.000</b>	<b>162,811,538.000</b>	<b>205,325,812.000</b>	<b>488,658,000.000</b>	<b>541,378,354.000</b>	<b>614,284,249.000</b>	<b>3,594,587,486.000</b>

TOTAL PRIOR YEAR (FY2021) GALLONS PRODUCED:

3,978,940,625.000



Central Wyoming Regional Water System

Rates Billed

Fiscal Year 2021-2022

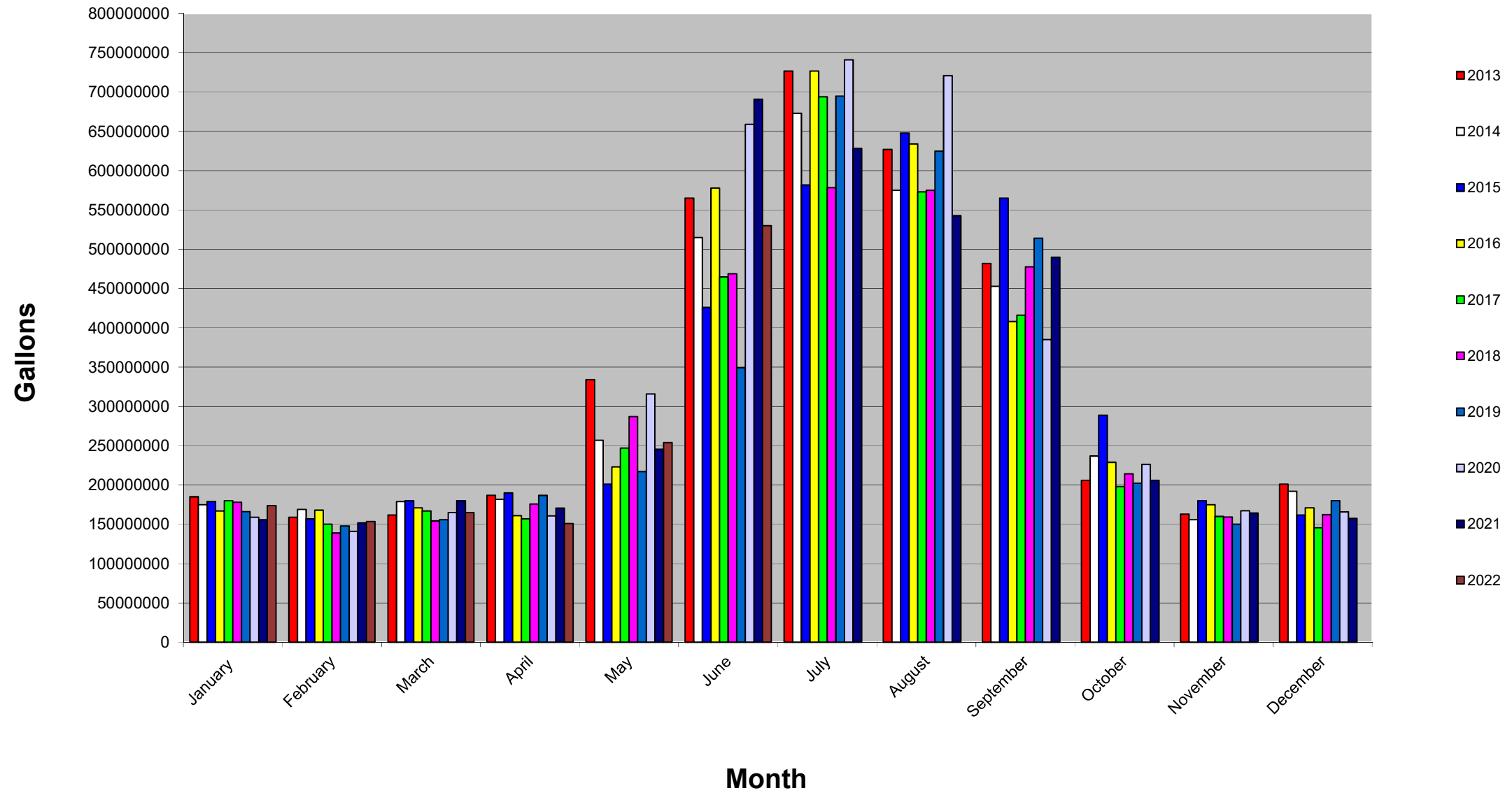
Entity	Water Rates Billed												Year-to-Date
	6/3/2022	5/31/2022	4/30/2022	3/31/2022	2/28/2022	1/31/2022	12/31/2021	11/30/2021	10/31/2021	9/30/2021	8/31/2021	7/31/2021	
Salt Creek JPB	\$ 7,640.89	\$ 3,904.44	\$ 2,793.33	\$ 3,102.21	\$ 2,977.05	\$ 3,746.75	\$ 3,876.93	\$ 3,168.79	\$ 5,204.11	\$ 8,104.45	\$ 9,495.78	\$ 11,371.33	\$ 65,386.06
Wardwell W&S	\$ 55,196.26	\$ 26,495.43	\$ 15,548.05	\$ 16,441.79	\$ 16,562.54	\$ 18,103.57	\$ 15,540.48	\$ 16,464.05	\$ 27,177.90	\$ 56,339.66	\$ 60,897.32	\$ 75,360.39	\$ 400,127.44
Pioneer	\$ 14,910.32	\$ 7,687.35	\$ 5,073.95	\$ 5,543.43	\$ 5,204.58	\$ 6,049.26	\$ 5,531.11	\$ 7,562.43	\$ 6,533.18	\$ 13,524.83	\$ 16,497.09	\$ 18,277.66	\$ 112,395.18
Poison Spider	\$ 1,598.70	\$ 1,403.95	\$ 1,131.07	\$ 1,100.43	\$ 1,062.07	\$ 1,150.42	\$ 1,171.93	\$ 1,241.05	\$ 1,282.89	\$ 1,626.73	\$ 1,744.75	\$ 1,725.84	\$ 16,239.84
33 Mile Road	\$ 2,714.45	\$ 1,932.65	\$ 1,510.45	\$ 1,503.93	\$ 1,584.46	\$ 2,423.85	\$ 2,245.74	\$ 1,735.08	\$ 1,750.84	\$ 2,616.53	\$ 2,916.69	\$ 2,538.83	\$ 25,473.50
Sandy Lake	\$ 3,488.32	\$ 2,381.84	\$ 1,361.97	\$ 1,080.41	\$ 1,008.02	\$ 1,148.81	\$ 1,145.71	\$ 2,089.80	\$ 2,097.18	\$ 3,857.49	\$ 4,144.96	\$ 5,007.16	\$ 28,811.67
Lakeview	\$ 1,297.00	\$ 507.72	\$ 215.66	\$ 225.73	\$ 323.48	\$ 271.83	\$ 302.79	\$ 317.19	\$ 446.35	\$ 1,379.90	\$ 1,732.59	\$ 1,719.48	\$ 8,739.70
Mile-Hi	\$ 1,207.36	\$ 582.47	\$ 430.89	\$ 435.06	\$ 447.26	\$ 445.14	\$ 379.35	\$ 427.62	\$ 450.61	\$ 1,153.60	\$ 1,269.19	\$ 1,477.72	\$ 8,706.25
City of Casper	\$ 1,037,994.03	\$ 493,313.18	\$ 293,966.53	\$ 322,006.03	\$ 298,204.97	\$ 337,269.16	\$ 305,014.03	\$ 315,997.73	\$ 392,639.11	\$ 952,238.34	\$ 1,054,642.01	\$ 1,217,688.84	\$ 7,020,973.96
Regional Water	\$ (195.61)	\$ (146.97)	\$ -	\$ (600.66)	\$ -	\$ (4.26)	\$ (35.15)	\$ (2,215.16)	\$ (238.18)	\$ -	\$ (204.48)	\$ (26,741.79)	\$ (30,382.26)
<b>TOTAL</b>	<b>\$1,125,851.71</b>	<b>\$538,062.06</b>	<b>\$322,031.90</b>	<b>\$350,838.36</b>	<b>\$327,374.42</b>	<b>\$370,604.53</b>	<b>\$335,172.93</b>	<b>\$346,788.57</b>	<b>\$437,343.98</b>	<b>\$1,040,841.54</b>	<b>\$1,153,135.89</b>	<b>\$1,308,425.45</b>	<b>\$7,656,471.34</b>

TOTAL PRIOR YEAR (FY2021) BILLING:

\$ 8,077,249.47

\*Total water produced does not equate to total water billed due to credit given.

# WTP PRODUCTION



RESOLUTION NO. 22-03

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE WATER AND SEWER ARPA GRANT FUNDING PROGRAM FOR THE CENTRAL WYOMING REGIONAL WATER SYSTEM WELL REHABILITATION PROJECT.

WHEREAS, the Governing Body for the Central Wyoming Regional Water System Joint Powers Board (hereinafter referred to as “Joint Powers Board”) desires to participate in the Water and Sewer ARPA Grant program to assist in financing this project; and,

WHEREAS, the Governing Body for the Joint Powers Board continues to recognize the need for this project; and,

WHEREAS, the Water and Sewer ARPA Grant program requires that certain criteria be met, as described in the State Loan and Investment Board’s Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD: That a grant application in the amount of One Million Five Hundred Thousand Dollars (\$1,500,000) be submitted to the State Loan and Investment Board for consideration at a State Loan and Investment Board meeting to assist in funding the Central Wyoming Regional Water System Well Rehabilitation Project.

BE IT FURTHER RESOLVED: That the Chairman of the Central Wyoming Regional Water System Joint Powers Board is hereby designated as the authorized representative of the Joint Powers Board to act on behalf of the Governing Body on all matters relating to this loan application.

PASSED, APPROVED, AND ADOPTED this 19<sup>th</sup> day of July, 2022.

APPROVED AS TO FORM:

---



**OFFICE OF STATE LANDS AND INVESTMENTS**  
**Water and Sewer ARPA Grant Program**  
**Certification Statement**

WHEREAS, the Governing Body for the

Central Wyoming Regional Water System Joint Powers Board

Hereby certifies that the funding being applied for under the WATER AND SEWER ARPA GRANTS program will be used in accordance with all requirements and conditions of the ARPA, 2022 Wyo. Sess. Laws Ch. 50, and this Chapter. If it is determined that the funds were not used as intended, the recipient shall refund disbursed funds to the Office within fifteen (15) Business Day following notification

Furthermore, it is certified that I have read the information on evidence based interventions and project demographic distributions. If my project has either denotation, I have included the requirements and the dollar amount of the total project spending that is allocated towards evidence based interventions and/or project demographic distribution in the verbiage of the project description.

BE IT FURTHER RESOLVED, that

H. H. King Jr., Chairman

*(Name and Title of Person(s))*

are hereby designated as the authorized representatives of the Central Wyoming Regional Water System Joint Powers Board to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

19th

*(Date)*

day of

July

*(Month)*

2022

*(Year)*

*(Signature)*

H.H. King Jr., Chairman

*(Name and Title)*

Attest:

*(Signature)*

Kenneth L. Waters, Secretary

*(Name and Title)*

Certification

RESOLUTION NO. 22-04

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE WATER AND SEWER ARPA GRANT FUNDING PROGRAM FOR THE CENTRAL WYOMING REGIONAL WATER SYSTEM 42-INCH GROUND WATER PIPE REPLACEMENT PROJECT.

WHEREAS, the Governing Body for the Central Wyoming Regional Water System Joint Powers Board (hereinafter referred to as “Joint Powers Board”) desires to participate in the Water and Sewer ARPA Grant program to assist in financing this project; and,

WHEREAS, the Governing Body for the Joint Powers Board continues to recognize the need for this project; and,

WHEREAS, the Water and Sewer ARPA Grant program requires that certain criteria be met, as described in the State Loan and Investment Board’s Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD: That a grant application in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) be submitted to the State Loan and Investment Board for consideration at a State Loan and Investment Board meeting to assist in funding the Central Wyoming Regional Water System Ground Water Pipe Replacement Project.

BE IT FURTHER RESOLVED: That the Chairman of the Central Wyoming Regional Water System Joint Powers Board is hereby designated as the authorized representative of the Joint Powers Board to act on behalf of the Governing Body on all matters relating to this loan application.

PASSED, APPROVED, AND ADOPTED this 19<sup>th</sup> day of July, 2022.

APPROVED AS TO FORM:

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ATTEST:

CENTRAL WYOMING REGIONAL  
WATER SYSTEM JOINT POWERS  
BOARD

\_\_\_\_\_  
Kenneth L. Waters  
Secretary

\_\_\_\_\_  
H. H. King, Jr.  
Chairman

STATE OF WYOMING     )  
  ) ss.  
COUNTY OF NATRONA )

This instrument was acknowledged before me this \_\_\_\_\_ day of July, 2022, by H. King, Jr. as Chairman of the Central Wyoming Regional Water System Joint Powers Board.

(Seal)

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_

STATE OF WYOMING     )  
  ) ss.  
COUNTY OF NATRONA )

This instrument was acknowledged before me, this \_\_\_\_\_ day of July, 2022, by Kenneth L. Waters as Secretary of the Central Wyoming Regional Water System Joint Powers Board.

(Seal)

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_

**OFFICE OF STATE LANDS AND INVESTMENTS**  
**Water and Sewer ARPA Grant Program**  
**Certification Statement**

WHEREAS, the Governing Body for the

Central Wyoming Regional Water System Joint Powers Board

Hereby certifies that the funding being applied for under the WATER AND SEWER ARPA GRANTS program will be used in accordance with all requirements and conditions of the ARPA, 2022 Wyo. Sess. Laws Ch. 50, and this Chapter. If it is determined that the funds were not used as intended, the recipient shall refund disbursed funds to the Office within fifteen (15) Business Day following notification

Furthermore, it is certified that I have read the information on evidence based interventions and project demographic distributions. If my project has either denotation, I have included the requirements and the dollar amount of the total project spending that is allocated towards evidence based interventions and/or project demographic distribution in the verbiage of the project description.

BE IT FURTHER RESOLVED, that

H. H. King Jr., Chairman

*(Name and Title of Person(s))*

are hereby designated as the authorized representatives of the Central Wyoming Regional Water System Joint Powers Board to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

19th

*(Date)*

day of

July

*(Month)*

2022

*(Year)*

*(Signature)*

H.H. King Jr., Chairman

*(Name and Title)*

Attest:

*(Signature)*

Kenneth L. Waters, Secretary

*(Name and Title)*

Certification



RESOLUTION NO. 22-05

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH THE WATER AND SEWER ARPA GRANT FUNDING PROGRAM FOR THE CENTRAL WYOMING REGIONAL WATER SYSTEM FILTER VALVE REPLACEMENT PROJECT.

WHEREAS, the Governing Body for the Central Wyoming Regional Water System Joint Powers Board (hereinafter referred to as “Joint Powers Board”) desires to participate in the Water and Sewer ARPA Grant program to assist in financing this project; and,

WHEREAS, the Governing Body for the Joint Powers Board continues to recognize the need for this project; and,

WHEREAS, the Water and Sewer ARPA Grant program requires that certain criteria be met, as described in the State Loan and Investment Board’s Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD: That a grant application in the amount of Five Hundred Thousand Dollars (\$500,000) be submitted to the State Loan and Investment Board for consideration at a State Loan and Investment Board meeting to assist in funding the Central Wyoming Regional Water System Filter Valve Replacement Project.

BE IT FURTHER RESOLVED: That the Chairman of the Central Wyoming Regional Water System Joint Powers Board is hereby designated as the authorized representative of the Joint Powers Board to act on behalf of the Governing Body on all matters relating to this loan application.

PASSED, APPROVED, AND ADOPTED this 19<sup>th</sup> day of July, 2022.

APPROVED AS TO FORM:

---

ATTEST:

CENTRAL WYOMING REGIONAL  
WATER SYSTEM JOINT POWERS  
BOARD

\_\_\_\_\_  
Kenneth L. Waters  
Secretary

\_\_\_\_\_  
H. H. King, Jr.  
Chairman

STATE OF WYOMING    )  
                              ) ss.  
COUNTY OF NATRONA )

This instrument was acknowledged before me this \_\_\_\_\_ day of July, 2022, by H. H. King, Jr. as Chairman of the Central Wyoming Regional Water System Joint Powers Board.

(Seal)

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_

STATE OF WYOMING    )  
                              ) ss.  
COUNTY OF NATRONA )

This instrument was acknowledged before me, this \_\_\_\_\_ day of July, 2022, by Kenneth L. Waters as Secretary of the Central Wyoming Regional Water System Joint Powers Board.

(Seal)

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_

**OFFICE OF STATE LANDS AND INVESTMENTS**  
**Water and Sewer ARPA Grant Program**  
**Certification Statement**

WHEREAS, the Governing Body for the

Central Wyoming Regional Water System Joint Powers Board

Hereby certifies that the funding being applied for under the WATER AND SEWER ARPA GRANTS program will be used in accordance with all requirements and conditions of the ARPA, 2022 Wyo. Sess. Laws Ch. 50, and this Chapter. If it is determined that the funds were not used as intended, the recipient shall refund disbursed funds to the Office within fifteen (15) Business Day following notification

Furthermore, it is certified that I have read the information on evidence based interventions and project demographic distributions. If my project has either denotation, I have included the requirements and the dollar amount of the total project spending that is allocated towards evidence based interventions and/or project demographic distribution in the verbiage of the project description.

BE IT FURTHER RESOLVED, that

H. H. King Jr., Chairman

*(Name and Title of Person(s))*

are hereby designated as the authorized representatives of the Central Wyoming Regional Water System Joint Powers Board to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

19th

*(Date)*

day of

July

*(Month)*

2022

*(Year)*

*(Signature)*

H.H. King Jr., Chairman

*(Name and Title)*

Attest:

*(Signature)*

Kenneth L. Waters, Secretary


*(Name and Title)*

Certification



July 11, 2022

**MEMO TO:** H.H. King Jr., Chairman  
Members, Central Wyoming Regional Water System Joint Powers Board

**FROM:** Andrew Beamer, P.E., Public Services Director   
Bruce Martin, Assistant Public Utilities Manager

**SUBJECT:** FY22 Budget Carryover Request – Chiller Replacement Project, 3000021007

**Meeting Type & Date**

Central Wyoming Regional Water System Joint Powers Board (Board) Meeting  
July 19, 2022

**Recommendation**

That the Board authorize a budget carryover request for the Chiller Replacement Project.

**Summary**

The FY22 RWS capital budget include the replacement of the WTP building chiller. West Plains Engineering is currently under contract for design and construction administration for this project. The project design is completed and the project was put out to bid in November 2021. The bid received was significantly over budget and was rejected. Additional funds have been included in the FY23 budget. The project will be put back out to bid in early FY23.

**Financial Considerations**

This request is to carry-over \$156,584.80 from the FY22 budget to the FY23 budget.

**Oversight/Project Responsibility**

Bruce Martin, Public Utilities Manager

**Attachments**

NA

July 11, 2022

**MEMO TO:** H.H. King Jr., Chairman  
Members, Central Wyoming Regional Water System Joint Powers Board

**FROM:** Andrew Beamer, P.E., Public Services Director  
Bruce Martin, Assistant Public Utilities Manager

**SUBJECT:** FY22 Budget Carryover Request – Land Purchase, 3000022016

**Meeting Type & Date**

Central Wyoming Regional Water System Joint Powers Board (Board) Meeting  
July 19, 2022

**Recommendation**

That the Board authorize a budget carryover request for the purchase of property.

**Summary**

The FY22 RWS capital budget included funds for the purchase of the eight-acre Murphy property adjacent to the Morad wellfield. The purchase of this property has been delayed due to legal matters. The process is moving forward and the purchase is expected to take place in early FY23.

**Financial Considerations**

This request is to carry-over \$70,000 from the FY22 budget to the FY23 budget.

**Oversight/Project Responsibility**

Bruce Martin, Public Utilities Manager

**Attachments**

NA

July 11, 2022

**MEMO TO:** H.H. King Jr., Chairman  
Members, Central Wyoming Regional Water System Joint Powers Board

**FROM:** Andrew Beamer, P.E., Public Services Director  
Bruce Martin, Assistant Public Utilities Manager

**SUBJECT:** FY22 Budget Carryover Request – Well Rehabilitation Project, 3000022012

**Meeting Type & Date**

Central Wyoming Regional Water System Joint Powers Board (Board) Meeting  
July 19, 2022

**Recommendation**

That the Board authorize a budget carryover request for the Well Rehabilitation Project.

**Summary**

The FY22 RWS capital budget included funds for a well rehabilitation project. Engineering Associates are currently under contract for design and construction administration for this project. The project design is completed and the project was put out to bid in April 2022. The bids received were significantly over budget and were rejected. Additional funds have been included in the FY23 budget. The project will be put back out to bid in early FY23.

**Financial Considerations**

This request is to carry-over \$384,096.64 from the FY22 budget to the FY23 budget.

**Oversight/Project Responsibility**

Bruce Martin, Public Utilities Manager

**Attachments**

NA

**CITY OF CASPER**  
**CONTRACTORS' LICENSING AND APPEALS BOARD**  
Minutes for June 16<sup>th</sup> 2022

**MEMBERS PRESENT:** No members present

**CITY COUNCIL:** No members present

**CITY STAFF:** DAN ELSTON DEEANN MILLER

**CALL MEETING TO ORDER –** Meeting was canceled due to absences

**MONTHLY REPORT UPDATE –** Please see attached report for Building

Below is a breakdown of \_\_\_ commercial projects that are in progress:

- .

**COMPLETED PROJECTS:**

**PLANS SUBMITTED FOR APPROVAL:**

**NEW BUSSINESS:**

**LICENSE APPLICATIONS**

**GENERAL CONTRACTORS:**

Colter Adams – Adams Company – Class III General Contractor – Approved To test

**PLUMBING APPLICATIONS:**

Craig Knox – Master – Approved to test

**MECHANICAL APPLICATIONS:**

Dayja Vu – Journeyman – Approved

**COMPLAINTS –** None to report at this time

**UNSAFE STRUCTURES ORDINANCE –** None to report at this time

**ADJOURN –**

Respectfully submitted,

Dan Elston, Secretary



# BUILDING DIVISION

## END OF YEAR REPORT 2021

Prepared by Dan Elston, Chief Building Official

### **Permit Revenue:**

The Community Development Department issued 1,227 Building, 1044 Electrical, 976 Plumbing and 864 Mechanical permits in 2021.

Value of construction for 2021:

Commercial construction = \$63,414,018.50

Residential construction = \$41,959,970.92

Electrical permits = \$12,460,238.68

Mechanical permits = \$ 8,125,317.80

Plumbing permits = \$4,783,417.74

Total Value for 2021 = \$130,742,963.64

Revenues fees collected = \$1,048,771.90

### **COMMERCIAL PROJECTS COMPLETED:**

- Chiropractic Offices - 4120 Centennial Hills Blvd.
- Wyoming Downs – 1121 Wilkins Circle
- Boyd Ave. Multi-Purpose Bld. – 2225 CY Ave.
- Franks Butcher Shop – 2024 CY Ave.
- Meadow Lark hills Apts. – 4400 S. Coffman
- Lapel's – 4130 Centennial Hills Blvd.
- Fuzzy's Taco Shop – 3243 Talon Dr.
- Mesa Liquors – 3243 Talon Dr.
- Rocky Mountain Car Wash – 4600 Tranquility Way
- Benny Monataro's - 327 Thelma Dr.
- Local Liquor – 4120 Centennial Hills Blvd.
- Sweet Zoey's – 632 CY Ave.
- NCHS Natatorium – 930 S. Spruce
- La Botiega Gallery – 6000 E. 2<sup>nd</sup> St.
- Black Tooth Brewery – 322 S. David
- State Office Building – 444 W. Collins

- Ace Hardware – 1375 CY Ave.
- Once Upon a Child – 1375 CY Ave.

**CITY OF CASPER**  
**CONTRACTORS' LICENSING AND APPEALS BOARD**  
**July 21<sup>st</sup> 2022**

**MEMBERS PRESENT:**

Andrew Elston  
Scott Warren  
Steven Walkin  
Ian Alvstad

**CITY COUNCIL:** LISA ENGEBRETSEN

**CITY STAFF:** DAN ELSTON DEEANN MILLER

**CALL MEETING TO ORDER – 4:10 PM**

**MONTHLY REPORT UPDATE –**

Below is a breakdown of 17 commercial projects that are in progress:

- . Visual Arts (Casper College) Final finish's in process, site work in process.
- Rescue Mission Discipleship housing (600 E. A St.) Women's housing is painted and final finishes in process. Waiting for wall A/C, heating units to arrive, otherwise complete. Men's housing, final finish's in process. Anticipate final inspection in July.
- Alder Park Apartments (Tranquility Way) Framing, interior rough in for M.E.P., exterior sheathing and roofing are currently in process
- LDS Temple Foundation (3011 Independence Dr.) Foundation grade beams complete. Site work in progress. The modules delivery has been delayed due to COVID and supply chain disruptions. They are scheduled for January 2023 delivery.
- LDS Ancillary Building (3001 Independence Dr.) Interior finish in process.
- State Office Maintenance Bld. (444 W. Collins) Exterior walls are currently in process.
- Liberty Square Apartment Complex (1100 S. Beverly) Bld. A, framing in process. Bld. B, foundations, underground plumbing in process.
- M Building Phase II (234 E. 1<sup>st</sup> St. former Wells Fargo) final finish's in process.
- Scooters Coffee (1514 CY Ave. next to Wendy's) Framing complete, interior rough ins are in process. Site work in process.
- Wal-Mart East Interior Remodel (4400 E. 2<sup>nd</sup> St.) All phases of construction in process.
- Manor Heights HVAC Upgrades (3201 E. 15<sup>th</sup> St.) In process.
- Casper College Gate Way Bld. HVAC Upgrades (Casper College Campus) In process.
- Casport Mint, Helical Piers only (170 Star Lane) Helical piers for phase II in process. Waiting for drawings for plan review.
- University Park mechanical upgrades (Huber Dr.) In process
- Manor Heights School mechanical upgrades (3201 E. 15<sup>th</sup> St.) in process
- Paradise Valley School mechanical upgrades (Magnolia Dr.) in process
- Boom Town Blast (Sunrise Mall) final finish's in process.
- 

**Completed Projects:**

- Wyoming Discount Liquors (4330 E 2<sup>nd</sup> St., Old Work Warehouse)
- Powder Horn Eye Care (4621 SW WY. Blvd.)
- PolyXtracts (1712 E. Yellowstone)

- Stahoo's Brewery (1015 E. C St.)
- Frontier Brewing Company (150 W. 2<sup>nd</sup> St.)

**Plans Submitted for Approval:**

- Core/Shell Building (Next to Marshals, Newport Rd.)
- La Cocina Restaurant (4110 Centennial Hills)
- Wyoming Food for Thought (Old North Casper School)

**NEW BUSSINESS:**

Licensing categories/class descriptions – Board voted to review these categories and descriptions and report back with any questions, concerns or adjustments.

**LICENSE APPLICATIONS –**

**GENERAL CONTRACTORS:**

Blue Line Customs – Class III – Approved to test

Pro Plus Construction – Class II – Denied for class II, need more documentation pertaining to Class II experiance

**PLUMBING APPLICATIONS:**

Joshua McAuley – Master Plumber – Approved to test

**COMPLAINTS – NONE**

**UNSAFE STRUCTURES ORDINANCE – NONE**

**ADJOURN –**

Respectfully submitted,

Dan Elston, Secretary

# AGENDA

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## LGBTQ ADVISORY COMMITTEE

Friday, August 19, 2022 - 3:30 p.m. – 4:30 p.m.

**City Hall - 200 N. David St. - Downstairs Meeting Room**

*\*Enter from the west side of the building*

OR

Join virtually: [Click here to join the meeting](#)

Phone: 307-314-2685

Conference ID: 151 375 276#

1. Approve June 15, 2022, Meeting Minutes
2. New Business
  - Applications Review/Vote
  - Homework from Mayor Discussion
    - **Research other advisory committees to see what other cities have done and the type of work they manage.**
  - Meeting Frequency Discussion
3. Ongoing Business
  - Non-Discrimination Ordinance
  - Casper Cares Program – Update from Sub-Committee
4. Other Business
5. Adjourn

Next Meeting: TBD



## **CITY OF CASPER LGBTQ ADVISORY COMMITTEE MEETING**

Friday, June 17, 2022, 3:30 p.m.

City Hall, Downstairs Meeting Room, and Microsoft Teams Online

### **MINUTES**

The meeting began at 3:30 p.m. with the attendance of City of Casper staff member, Heidi Rood, and the following committee members: Athne Machdane, Jill Felbeck-Jones, Kody Allen-Sambrano, and Natrona County School District Representative, Marie Puryear

Absent: Mayor Pacheco, Councilman Steve Freely, Darrell Wagner, Police Sergeant Tony Stedillie, Christy Jourgensen, David Anderson, Gage Williams, Grace Niemitalo, Kate Allen, Riley Jourgensen, Shannon O'Quinn, and Natrona County School District Representative, Dirk Andrews

#### **Approve May 20, 2022, Meeting Minutes**

Motion to approve May 20, 2022, minutes made by Athne Machdane and seconded by Jill Felbeck-Jones with no objections. (a quorum was not present for an official vote)

#### **Updates from Casper Pride – 2022**

Jill, Christy, Shannon, and Athne volunteered at the table. At least one application was provided. Business Cards – Shannon printed business cards for distribution at the Pride event. The Committee directed staff to inquire about the website presence.

Items to consider for next year are a banner, and a poster listing the committee's current initiatives.

#### **Map/Data Information Collection**

Athne entertained a discussion regarding what to do with the map data/information collected in general and possible collaboration with Casper Pride Guide. Casper Pride has a handful of healthcare-related services and providers listed on their webpage, that might be out of date. Casper Pride Guide might be a good outlet and promotional platform for the partner resources we found as well as benefiting from the mapping resources we could bring. Jill will contact Mallory with Casper Pride to set up a conversation on partnering on this project.

Should the Committee determine to proceed without a partnership, Staff confirmed the City does have an ARCPro/ARCGIS license with the ability to gain access as long as the following apply: The work must be for the City of Casper, all data must be non-for-profit, the data will be the property of the City of Casper, and when the person who has access leaves the committee, the City is notified to appropriately disable access.

#### **Proposed Non-Discrimination Ordinance**

No update at this time.



### **Natrona County School District/Casper College Partnership**

Marie reported the training should be wrapped up this summer. Once the syllabus is finalized, the information will be submitted for credit approval. The intent is for the training courses to be 5 credits for participants.

### **Casper Cares Program**

Kody submitted three logo samples designed by Shannon. Since there was not a quorum present, the Chair directed staff to email the committee for an official vote.

Kody is attempting to reach out to Sgt. Stedillie, the next step is to coordinate with Casper Police Department regarding the training element.

The meeting was adjourned at 3:55 p.m.

### **Next Meeting Date**

July 15, 2022, **3:30** p.m.



## **CITY OF CASPER LGBTQ ADVISORY COMMITTEE MEETING**

Friday, July 5, 2022, 3:30 p.m.

City Hall, Downstairs Meeting Room, and Microsoft Teams Online

### **MINUTES**

The meeting began at 3:30 p.m. with the attendance of Mayor Pacheco, Sergeant Tony Stedillie, City of Casper staff member, Heidi Rood, and the following committee members: Athne Machdane, Christy Jourgensen, Darrell Wagner, Gage Williams, Jill Felbeck-Jones, Kate Allen, Kody Allen-Sambrano, and Shannon O'Quinn

Absent: Councilman Steve Freel, Grace Niemitalo, Riley Jourgensen, and Natrona County School District Representatives Marie Puryear and Dirk Andrews

#### **Approve May 20, 2022, Meeting Minutes**

Motion to approve May 20, 2022, minutes made by Kody Allen-Sambrano and seconded by Jill Felbeck-Jones with no objections.

#### **Map/Data Information Collection**

Jill and Athne met with Travis who has put together an equality map (equalitymap.org). The committee would like to partner with Travis and allow a link to the map on the City's webpage. Gage mentioned Casper Pride has a Pride Guide and this may be duplicating efforts. The costs to maintain this map are as follows: \$15 per year domain fee and \$20 monthly hosting fee. Mayor Pacheco will need to confirm this possibility with the City Manager and I.T.

Gage, Jill, and Athne will have a sub-committee to discuss the Map partnership with Casper Pride prior to proceeding with the equality map with Travis. Mayor will pause on the City Manager discussion.

#### **Proposed Non-Discrimination Ordinance**

Mayor Pacheco provided an update on the Non-Discrimination Ordinance. A draft will be available in the next few weeks and presented to Council before the election. The City Attorney has finished the first part of the project and is now completing the draft (still ironing out the Constitution concerns).

#### **Natrona County School District/Casper College Partnership**

Jill has completed a list of the training offered to anyone in the County. Christy went to a PFLAG meeting in June and they are also working on a partnership with the School District. Darrell reported there has been a restructuring at the College in the last two weeks with many changes, including a new Dean of Students, Cory Peacock. Darrell will set up a meeting with him for coffee





to check in. Christy and Jill reported that they have done all they can for this subcommittee's goal on this initiative.

### **Casper Cares Program**

Kody reviewed the CPD training program and about one paragraph of LGBTQ-specific training material is covered. Kody will meet with Sgt. Stedillie to discuss coordinating with Casper Police Department regarding the training element.

Mayor indicated during initial discussions Chief McPheeters offered to cover the cost of the stickers and at 50 recommended, he said that shouldn't be an issue (or the Council will look into covering the cost).

There was further discussion from the committee regarding what needed to happen prior to publishing stickers and approaching businesses. Specifically mentioned: training for the safe place and employees, checklist of what needs to be done by the businesses, a packet with script/talking point for committee members when approaching businesses for involvement.

Gage, Kody, and Shannon will have a sub-committee meeting in the next couple of weeks to discuss what steps are needed next.

### **LGBTQ Advisory Committee's Function – Clarification from Mayor Pacheco**

Mayor Pacheco clarified that the Council's initial intent with the advisory committee function is to act as an advisory to the Council and the Mayor about LGBTQ-related issues in the community. He also wants to make sure the committee is working with other groups such as PFLAG and Casper Pride to avoid duplicated efforts.

Mayor would like quarterly updates from this committee to the City Council at a work session to report the issues that are identified. Perhaps monthly meetings with the committee are no longer necessary and should be reconsidered. Sub-committees could continue to meet outside of regular Advisory Committee meetings.

Homework from Mayor Pacheco: Research other advisory committees to see what other Cities have done and the type of work they manage. This will be on the July meeting agenda for further discussion.

Darrell Wagner motioned to adjourn the meeting at 4:42 p.m.

### **Other Business**

Athne Machdane is moving out of state and will finish the remainder of their term remotely.

### **Next Meeting Date**

July 19, 2022, 3:30 p.m.

**WE CAN'T WAIT TO SEE YOU!**

**MISSION  
UNSTOPPABLE**



**BOYS & GIRLS CLUBS  
OF CENTRAL WYOMING**

Dear Friend of the Club,

Thank you for reserving your seat at the 24<sup>th</sup> Annual Awards & Recognition Breakfast at the Ford Wyoming Center on Wednesday, September 14. Enclosed are your tickets for the breakfast. These serve as an event reminder and do not need to be presented at the door to enter.

A few things to keep in mind:

- Doors open at 6:15 a.m.
- Breakfast is served at 6:30 a.m.
- Program begins at 7 a.m.

We can't wait to see you and celebrate the unstoppable mission of the Boys & Girls Clubs of Central Wyoming!

For the kids,

Ashley Bright, CEO, Boys & Girls Clubs of Central Wyoming

